

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 18TH JANUARY 2021 VIA ZOOM

PART ONE

18.01.01	<p>Present: Cllrs Peter Bulmer (Chair), Steve Collings, Pauline Cox, Sara Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson, John Salt, Keith Scargill and Martin Whiteley</p> <p>Apologies accepted from: Cllrs Jo Evans and Sue Rigby</p> <p>In attendance: Kath Lloyd, Clerk to the Council and CWaC Ward Councillor Keith Board</p>
18.01.02	<p>Declarations of Interest: No new declarations of interest were declared</p>
18.01.03	<p>Community Police Report: PCSO Jamie Carpenter's report, which had been circulated prior to the meeting was noted and there were concerns raised about the risk of covid19 infection if groups of youths are gathering around empty garages. It is understood that there are additional police patrols in the area to support the PCSO's and it is hoped that this will be sufficient to prevent groups of any sort gathering during restrictions.</p>
18.01.04	<p>Open Forum: There was one member of the public present who asked the following:</p> <p>Q: Who is responsible for the upkeep of the nature park? It seems to me that little or no maintenance has been carried out since March 2020.</p> <p><i>A: Cheshire West and Chester Council are responsible for the maintenance of Caldry Valley Nature Park which is managed on a day to day basis by the Friends of Caldry Valley. The Clerk will report the concerns shared to CWaC and stress the potential danger to public health and safety.</i></p> <p>Q: Street lights on Heath Lane between Becketts Lane and Christleton Road are poor. They are spaced out too much and the trees tend to cover what lights there are.</p> <p><i>The Clerk will report the concern to Cheshire West Highways. Residents can also report this or similar concerns via the CWaC website Street lights (cheshirewestandchester.gov.uk)</i></p>
18.01.05	<p>Reports from CWaC Ward Cllrs: The council noted the report from Cllr Collings, circulated prior to the meeting and there were no questions. However, councillors expressed their disappointment at the lack of communication from CWaC or Ginger Scooters, regarding the e-scooter availability at Green Lane Shops. There was also a discussion about the safety of using the scooters, given the current Covid19 pandemic and compliance with the laws round their use.</p> <p>Safety — GINGER</p>

18.01.06	Minutes and matters arising: The minutes of the last parish council meeting on Monday 21 st December 2020 were approved as accurate and all matters arising were addressed elsewhere on the agenda.
18.01.07	Council Sub-Groups: The minutes of the Finance Sub Group meeting on 11 th January were agreed as accurate and the Clerk highlighted the financial update from Vicars Cross Community Centre. Cllr Scargill is meeting with Rev Goodwin to discuss the situation at Caldley Valley Neighbourhood Centre and will report back.
18.01.08	<p>Precept Proposal: Cllr Whiteley presented the work that the Finance Sub Group had carried out on the setting of the council's precept for 2021 – 2022. The council considered the options contained in the minutes of the Finance Sub Group and debated the opportunities and challenges presented by each:</p> <ul style="list-style-type: none"> • Councillors recognised that the national Covid19 restrictions had impacted on many household incomes and unnecessary increases in the precept should be avoided. • The council acknowledged that the council's running costs and contracts are expected to rise and future challenges of the pandemic are unclear. • Cllr Collings indicated that he was not in favour of any GBPC precept rise, however would be supporting a rise in CWAC precept due to gaps in central government funding. Cllr Cox agreed stressing that the £3000 increase by GBPC was exactly the same as that allocated to the Transport Committee that has no projects identified. • Cllr Salt stressed that the money allocated to the Transport Committee was important as GBPC had joined the 5 parish group as part of the CWAC Transport Task Force and the Council may be required to become involved in some funding. He asked for this to be placed on record. • The council is keen to carry out work on three major projects over the next twelve months; Queens Road Field; Heritage Project and the Community Orchard as well as being an active participant in the Sustainable Transport initiative with CWaC. • Cllr Salt noted that prior to 2018, there had been minimal increases in the precept which had led to the council using reserves to meet costs, which necessitated higher increases in later years. <p>RESOLVED: Proposed by Cllr Bulmer and seconded by Cllr Whiteley that the council approve the budget presented and request a precept of £79,000, meaning a £1.07 per year increase for a Band D household. Carried by nine votes to three.</p> <p>The council thanked the Finance Sub Group for their efforts in preparing the information in an understandable format.</p>
18.01.09	Finance and Accounts Reports: these were deferred to item 18.01.13 Clerk's Report.
18.01.10	Sustainable Transport Taskforce feedback: Cllr Bulmer gave a verbal briefing, based on the papers which were circulated prior to the meeting. The Taskforce is establishing two Sub Groups to look at specific topics; the A51 Bus Lanes (Cllr Salt will represent initially) and the SE Chester Pilot Taskforce which Cllr Bulmer will attend. The council discussed the need for local residents to be engaged with the process and for clear success criteria. Cllr Salt commended CWaC for attempting to move this forward.
18.01.11	<p>Project Reports:</p> <p>18.01.11.1 Community Orchard: Cllr Bulmer has had discussions with Roger Goulding, Team Leader (Green Infrastructure) from Total Environment from CWaC who has</p>

	confirmed that there is funding available for the trees and planting, however, the parish council will be responsible for ongoing maintenance. 18.01.11.2 Heritage Project: Cllr Bulmer has spoken to the Heritage Lottery Fund advisers who were very positive about the project but wanted to know what the local demand/engagement was? Cllr Sara Evans has drafted some social media content and will take this forward to engage the local community as soon as possible.
18.01.12	Restrictive Covenants Disputes: the council discussed and approved the Restrictive Covenants Disputes Policy and template letter after some minor amendments and referred it to the Planning Sub Group for implementation.
18.01.13	Clerk's Report: the council accepted the Clerk's report which included the current bank balances.
18.01.14	Planning Applications: Planning applications and decisions received since 21 st December 2020 were included in the Clerk's Report and deferred to the Planning Sub Group which meets on Monday 25 th January 2021.
18.01.15	Councillors reports and items for future agenda: <ul style="list-style-type: none"> • Cllr Bulmer and the Clerk have met with the owner of Dough & Go, who run a mobile pizzeria and agreed that for a trial period of six weeks, the service can be offered from the rear car park at Vicars Cross Community Centre on one evening a week from 2nd February. To be on the agenda for the next meeting for an update and review in March. • Cllr Myler reported that she and her neighbours were struggling with rats which they had been told were nesting in the drains and Severn Trent Water were being unhelpful. Cllr Collings asked for an email with the details so that he could raise it with Public Health. • Cllr Cox reported that she was moving house to Frodsham but would be continuing in her role as parish council for now. She also recommended that councillors view a recent precept setting meeting from another council as a training exercise. Frodsham Town Council Budget Setting - Frodsham Town Council • Councillors noted a summary of the work carried out by the Chair over the last month and expressed their thanks for his efforts.
18.01.16	Date of next meeting: Monday 15 th February 2021 at 7pm

- *Please note that the Council reserves the right to limit the time available to Councillors during a debate to three minutes in order to ensure fairness for all and to avoid excessively lengthy meetings running the risk of affecting the quality of decision making.*

PART TWO CONFIDENTIAL AGENDA

Members of the public are asked to leave the meeting at this point.

Part Two items are confidential and are defined by the Information Commissioner's Office as containing personal information, information obtained in confidence and/or sensitive commercial interests). More information is contained in the Good Clerk's Handbook NALC 2017.

<http://www.nalc.gov.uk/library/publications/801-good-councillors-guide/file>

18.01.17	Present: Cllrs Peter Bulmer (Chair), Steve Collings, Pauline Cox, Sara Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson, John Salt, Keith Scargill and Martin Whiteley Apologies accepted from: Cllrs Jo Evans and Sue Rigby In attendance: Kath Lloyd, Clerk to the Council
----------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

18.01.18	Declarations of Interest: No new declarations were received.
19	Minutes of last meeting: the minutes of the meeting on December 21 st 2020 were shared and approved as accurate. The Clerk has had confirmation from CWaC that no election has been called and will draft a suitable advertisement for a co-opted councillor to represent the South Ward.
20	Date of next meeting: Monday 15 th February 2021 at 7pm

15th February 2021

Clerk's Report

12/01/2021

1. Summary of Actions from Parish Council meeting 21st December 2020

Item no.	Action	Progress made
615	January newsletter to focus on traffic issues Large white van causing obstruction in Cedar Park Status of Planning Permission for hairdressers on Green Lane.	Complete Reported to PCSO
616	Restrictive covenants – clarification from other PCs	Complete (see correspondence) Complete – draft policy & template letter on agenda Jan 21

2. Finance Report

Item	Information																
	Bank Balances																
	<table><tr><th>Parish Council (15/01/2021)</th><th>Vicars Cross Community Centre (15/01/2021)</th></tr><tr><td>Nat West Bank £49032.00</td><td>Income from lettings £1,211.75</td></tr><tr><td>Josh's Project £9416.34</td><td>PC contrib 60% cost of ceiling works £353.86</td></tr><tr><td>National Savings Account £36,205.70</td><td>HMRC Furlough payment: £</td></tr><tr><td></td><td> Total Income £7,279.97</td></tr><tr><td></td><td> Expenditure during period £3,278.73</td></tr><tr><td></td><td> <i>(included in this PRS & PPL reduced fee for licence £872.29)</i></td></tr><tr><td></td><td> Bank balance £9,783.44</td></tr></table>	Parish Council (15/01/2021)	Vicars Cross Community Centre (15/01/2021)	Nat West Bank £49032.00	Income from lettings £ 1,211.75	Josh's Project £9416.34	PC contrib 60% cost of ceiling works £353.86	National Savings Account £36,205.70	HMRC Furlough payment: £		Total Income £7,279.97		Expenditure during period £3,278.73		<i>(included in this PRS & PPL reduced fee for licence £872.29)</i>		Bank balance £9,783.44
Parish Council (15/01/2021)	Vicars Cross Community Centre (15/01/2021)																
Nat West Bank £49032.00	Income from lettings £ 1,211.75																
Josh's Project £9416.34	PC contrib 60% cost of ceiling works £353.86																
National Savings Account £36,205.70	HMRC Furlough payment: £																
	Total Income £7,279.97																
	Expenditure during period £3,278.73																
	<i>(included in this PRS & PPL reduced fee for licence £872.29)</i>																
	Bank balance £9,783.44																
	The following payments and receipts of over £100 have been made since 16 th November 2020 (Bank statements are available on request from the Clerk)																
	<table><tr><td>8 January 2021</td><td>VXCC (<i>Salary txfr</i>)</td><td>£1,187.52</td><td>-</td></tr><tr><td>5 January 2021</td><td>SHIRES ACCOUNTANCY (<i>Salaries</i>)</td><td>-</td><td>£3,017.82</td></tr><tr><td>5 January 2021</td><td>VXCC (<i>Furlough txfr</i>)</td><td>-</td><td>£714.26</td></tr></table>	8 January 2021	VXCC (<i>Salary txfr</i>)	£1,187.52	-	5 January 2021	SHIRES ACCOUNTANCY (<i>Salaries</i>)	-	£3,017.82	5 January 2021	VXCC (<i>Furlough txfr</i>)	-	£714.26				
8 January 2021	VXCC (<i>Salary txfr</i>)	£1,187.52	-														
5 January 2021	SHIRES ACCOUNTANCY (<i>Salaries</i>)	-	£3,017.82														
5 January 2021	VXCC (<i>Furlough txfr</i>)	-	£714.26														

	29 December 2020	HMRC JRS GRANT (<i>Furlough</i>)	£714.26	-
	29 December 2020	CHESHIRE WEST AND CHESTER (<i>Grant towards restarting services</i>)	£1,000.00	-

3. Planning Applications

Address & details	Closing date for comments
20/04801/FUL Waters Edge 12 Dee Banks Alterations to rear steps and formation of access deck	5 th February 21
20/04456/FUL 10 Cedar Park Single storey side extension	28 th January 21
20/4643/FUL 46 Daniell Way Two storey side and rear extension, first floor side extensions and alterations to window and doors	27 th January 21

4. Planning Decisions

19/04438/FUL Carlton Villa, 14 Dee Banks Demolition of existing dwelling and erection of two dwellings APPROVED
20/02815/FUL Dee Banks School Erection of detached timber cabin to provide additional classroom facilities APPROVED
20/02791/FUL 21 Marbury Road Single storey and two storey rear extension. Demolition of existing conservatory APPROVED
20/02734/FUL 9 Hunts Close Single storey rear extension and addition of a first floor balcony APPROVED
20/01869/FUL 2 Elgin Close Erection of single rear storey extension and 1.8 metre boundary fence APPROVED

5. Communications

<p>The Clerk received a complaint from a resident that the pavements on Green Lane outside the library and shops were particularly slippery due to ice. Reported to CWaC and request that the road be added to their schedule of gritting – HW293575214</p> <p>Several residents reported an uprooted bench at the Green Lane/A41 bypass junction – reported to CWaC via email to Highways.</p> <p>Clerk has liaised with Trendz Hairdressers on Green Lane re Planning status and has received a copy of an email exchange between the owner and CWaC, confirming that planning permission is not needed for the business. Reported to Cllr Miller.</p> <p>A resident reported a tree causing root damage in Broadmead, CWaC have told her that it belongs to the Parish Council. Clerk carried out visit, took photos and will be discussing with CWaC.</p> <p>Request received from Doughandgo, a mobile Pizza company, asking to use a space on the VXCC car park one evening a week. Chair and Clerk met with owners, references obtained from Saughall & Shotwick Parish Council and the Greyhound Pub in Saughall and safe place identified. Awaiting insurance and other details from Doughandgo.</p>

6. Operational Information

<p>Cllr Bulmer has attended the following: Sustainable Transport Task Force – 14th Jan 21 Carbon Footprint Tool Seminar – 12th Jan 21</p>

Cllr Bulmer met virtually with the Heritage Lottery Fund – 14th Jan 21
The Clerk attended CHaLC Training on Agenda, Minutes and FOI on 14th Jan 21