

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 5th May 2021 VIA ZOOM

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PUBLIC AGENDA

05.05.01	Open Forum: There were no members of the public present and no issues raised.
05.05.02	Appointment of Chair: Cllr Martin Whiteley was nominated as Chair and elected by a unanimous vote. The Declaration of Acceptance of Office was signed in view of the council and will be passed to the Clerk at a later date.
05.05.03	Appointment of Vice Chair: There were nominations for Cllr Peter Bulmer and Cllr Amanda Miller and the Chair expressed a view that two Vice Chairs would be an effective and helpful way forward. Resolved: that both Cllr Bulmer and Miller be elected to be Vice Chair by a unanimous vote. At this point, the Chair thanked the previous Chair and Vice Chair, Cllr Bulmer and Cllr Scargill for their hard work and noted that the council had a lot to thank them both for. The Clerk was also thanked for her support and advice and Cllr Bulmer and Cllr Miller were thanked for stepping up to serve the council in their new roles. Cllr Whiteley lost the internet signal at 19.15 hrs and re-joined at 19.25 hrs.
05.05.04	Present: Cllrs Peter Bulmer, Pauline Cox, Steve Collings, Jo Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson (left meeting at 19.40hrs), John Salt, Keith Scargill and Martin Whiteley Apologies: accepted from Cllrs Sara Evans and Sue Rigby In attendance: CWaC Cllr Keith Board and Kath Lloyd, Clerk
05.05.05	Declarations of Interest: No new declarations of interest were declared.
05.05.06	Community Police Report: The council noted a report from PCSO Carpenter and asked that the Clerk include a piece on local pet thefts in the next newsletter.

05.05.07	<p>Planning Applications: the council noted the planning applications since 15th March 2021 and resolved the following actions:</p> <p>21/01223/TEL Land Adjacent To United Reformed Church Green Lane Great Boughton Chester 18m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works. Objection agreed at previous council meeting and submitted.</p>
	<p>21/01603/LDC - Land To The Rear of 58 Whitchurch Road Confirmation of lawful commencement of planning permission 16/00388/FUL Noted with no comments to make</p> <p>21/01264/FUL - 5 Moorcroft Court First floor side extension Noted with no comments to make</p>
05.05.08	<p>Reports from CWaC Ward Cllrs: Cllr Collings reported that the resurfacing was due to take place along Stocks Lane and would include 20mph road markings.</p> <p>Cllr Board reported that the planning application for a 5G Mast on Oldfield Drive looked unlikely to be approved, he will update the Clerk as soon as he hears anything.</p>
05.05.09	<p>Minutes and matters arising: The minutes of the last parish council meeting on Monday 19th April 2021 were approved as accurate and the following items arising were discussed briefly:</p> <ul style="list-style-type: none"> • Recent anti-social behaviour highlighted by the PCSO report in April seems to have reduced over the last few weeks. • The planning application for the 5G mast has caused great concern in the Vicars Cross community and a number of objections have been submitted. • The planning application for a Retirement Village at Boughton Heath has been approved and a travel plan must be implemented prior to occupation. The Sustainable Travel Working Party has this on its agenda to consider.
05.05.10	<p>Council Sub-Groups: The council approved the minutes of the Open Spaces Sub Group on 22nd April and considered the recommendations made:</p> <p>Resolved: that the Terms of Reference for the Open Spaces Sub Group are adopted.</p> <p>The sub group had also recommended to full council that the alternative service from a local Town Council be contracted on an annual basis. The council asked for more details of the quote and report template from the new providers. Resolved: Clerk to provide at next meeting.</p>

05.05.11	<p>Council Working Parties: the council received the notes from the Sustainable Transport Working Party meeting on 26th April which had been circulated prior to the meeting and a verbal update from Cllr Salt. The sub group has agreed that until the government guidance is clearer on the validity of virtual meetings, it will meet as an Advisory Working Party via zoom. Dates of meetings will still be published as well as the notes from the meetings but any decisions needed will be deferred to full council.</p> <p>Cllr Salt shared a presentation which had been circulated prior to the meeting and invited a discussion.</p> <p>Cllr Bulmer then updated on the application for S106 funding for a professional visualisation that could be used as part of a consultation process.</p>
05.05.12	<p>Statutory Documents: The council reviewed and adopted the Financial Regulations and the Publication Scheme. Resolved: to review the Publication Scheme document to ensure that it embraces current thinking around website/online presence over the next year. Councillors also reviewed the Financial Risk Assessment Resolved: adopted by council.</p> <p>In order for councillors to study the Standing Orders in more detail, it was agreed to defer that item to the next meeting Resolved: to review standing orders to ensure that they adequately reflect the situation where there are two vice-chairmen</p>
05.05.13	<p>Outside Hire Protocols: Resolved: that the council approves the Outside Hire Protocol. There was a query about the charging policy of St Pauls Church in Huntington which has a pizza van outside once a week (not Doughandgo which are at Vicars Cross Community Centre). The Clerk will try to clarify before the next meeting.</p>
05.05.14	<p>Sustainable Transport Taskforce & Emergency Active Travel Lane Working group feedback:</p> <ol style="list-style-type: none"> 1. Sustainable Transport Task Force 2. Experimental Active Travel Lanes Working Group <p>Resolved: that the items had been covered in Item 05.05.11</p>
05.05.15	<p>Project Reports:</p> <ol style="list-style-type: none"> 1. Community Orchard: Cllr Bulmer gave a verbal update on the recent planting of the community Orchard at Thackeray Drive field which has recently been finished. Walkways have been kept between the trees around 3 metres apart so that the grass can still be cut. Resolved: that the Clerk write to Roger Goulding from CWaC and thank him for his efforts. There was a query about who could take the fruit and Cllr Bulmer made it very clear that the orchard was for the community and therefore anyone living locally was welcome to pick the fruit. There was also a suggestion that the orchard be dedicated to the late Duke of Edinburgh, Prince Phillip and a discussion about the necessary permissions needed. Resolved: that the Naming issue be deferred to the Community Engagement Sub Group The council also acknowledged that a notice board of some sort with information about the orchard was needed asap. 2. Heritage Project: The Heritage Project is continuing to gather followers on social media but there is a need to refresh and refocus on the project. Cllr Bulmer will work with the Clerk and Cllr Sara Evans to move this project along with a view to accessing Heritage Lottery funding.

05.05.16	Clerk's Report: <ol style="list-style-type: none"> 1. The council received and noted an operational report from the Clerk 2. The council received and noted financial reports within the Clerk's Report (Appendix A)
05.05.18	Councillor's reports and items for future agenda: Cllr Miller thanked everyone for electing her as Vice Chair and said that she looked forward to working with Cllrs Bulmer and Whiteley.
05.05.18	Date of next meeting: Monday 21 st June at 7pm – the Clerk will confirm the venue nearer the date.

Signed.....Chair

Date.....

PART TWO CONFIDENTIAL AGENDA

05.05.19	Present: Cllrs Peter Bulmer, Pauline Cox, Steve Collings, Jo Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, John Salt, Keith Scargill and Martin Whiteley Apologies: accepted from Cllrs Sara Evans and Sue Rigby In attendance: Kath Lloyd, Clerk
05.05.20	Declarations of Interest: No new declarations of interest were declared.
05.05.21	Co-option of parish councillor: The council were given information about a local resident who had applied to become a parish councillor. Resolved: that Mr Stephen Thomas be co-opted as a parish councillor – proposed by Cllr Huffer and seconded by Cllr Salt and agreed unanimously.
05.05.22	Reports from Sub Groups or Working Parties: no confidential items
05.05.23	Date of next meeting: Monday 21 st June at 7pm

Signed.....Chair

Date.....

Clerk's Report

05/05/2021

1. Summary of Actions from Parish Council meeting 15/04/2021

Item no.	Action	Progress made
19.04.03	PCSO Report - Clerk to seek more details from PCSO on ASB incidents	Report from PCSO is that ASB incidents were minor and included groups on Thackeray Drive playground and on Queens Rd.

2. Finance Report

Item	Information									
	Bank Balances									
	<table><tr><th>Parish Council (15/04/2021)</th><th>Vicars Cross Community Centre (26/04/2021)</th></tr><tr><td>Nat West Bank £115,932.19</td><td>Income from lettings £522</td></tr><tr><td>Josh's Project £9178.69</td><td>Expenditure during period £104.88</td></tr><tr><td>National Savings Account £36,466.36</td><td>Bank balance £20,404.35</td></tr></table>	Parish Council (15/04/2021)	Vicars Cross Community Centre (26/04/2021)	Nat West Bank £115,932.19	Income from lettings £522	Josh's Project £9178.69	Expenditure during period £104.88	National Savings Account £36,466.36	Bank balance £20,404.35	
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	The following payments and receipts of over £100 have been made since 15 th April 2021 (Bank statements are available on request from the Clerk)									
	<table><tr><td>19 April 2021</td><td>ALDFORD ALUMINIUM (new external door on parish council office)</td><td>£1,246.00</td></tr><tr><td>19 April 2021</td><td>MAINTENANCE CONTRACT</td><td>£144.40</td></tr><tr><td>19 April 2021</td><td>GATELOCKING</td><td>£180.00</td></tr></table>	19 April 2021	ALDFORD ALUMINIUM (new external door on parish council office)	£1,246.00	19 April 2021	MAINTENANCE CONTRACT	£144.40	19 April 2021	GATELOCKING	£180.00
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3. Planning Applications

Address & details	Closing date for comments
21/01603/LDC - Land To The Rear of 58 Whitchurch Road Confirmation of lawful commencement of planning permission 16/00388/FUL	13 th May 2021
21/01264/FUL - 5 Moorcroft Court First floor side extension above garage	13 th May 2021

4. Planning Decisions

5. Communications

Clerk contacted by local residents regarding pre-approved planning application to site 5G mast on Green Lane. Responses sent and continuing liaison with United Reform Church.

Resident reported a broken swing at Cherry Grove play area – informed that outside parish boundaries but also reported to CWaC Rpt no. SS330633748

Clerk contacted by local resident complaining about unfair parking charges at Green Lane car park – response sent.

Clerk contacted by Mark Dowling from Chester Standard newspaper about unfair parking charges at Green Lane car park – response sent giving factual background information.

Clerk sent email to owner of the Green Lane car park, sharing local concerns – response received.

Clerk contacted by email from resident asking for repair works on footpath between 112 and 114 Oldfield Drive. Response sent and offer to report to CWaC

Email from resident asking for help in accessing family heritage information – directed to Salvation Army online service.

6. Operational Information

Cllr Scargill and Clerk completed a site visit at Queens Rd field to inspect two potentially dangerous trees. Clerk trying to source quotes for remedial work.

Vicars Cross Community Centre has blue tits nesting in the front ash tray box again (started last year). A notice has been put up asking people not to use the ash tray.