

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

## MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 15<sup>th</sup> NOVEMBER 2021 AT CALDY VALLEY NEIGHBOURHOOD CENTRE, CALDY VALLEY ROAD, GREAT BOUGHTON.

15.11.01	<p><b>Present:</b> Cllrs Peter Bulmer, Steve Collings (from 8pm), John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson, Sue Rigby, John Salt, Keith Scargill, and Martin Whiteley (Chair)</p> <p><b>Apologies accepted:</b> Cllrs Jo Evans, Sara Evans, and Steve Thomas</p> <p><b>In attendance:</b> Kath Lloyd, Clerk</p> <p>Apologies also received from CWaC Cllr Keith Board and PCSO Jamie Carpenter</p>
15.11.02	<p><b>Declarations of Interest:</b> There were no new declarations of interest</p>
15.11.03	<p><b>Open Forum:</b> <i>(this item was moved up the agenda with the agreement of the council)</i> Five members of the public attended and shared their concerns regarding the speeding vehicles along Vicars Cross Road and asked that the parish council support their plea for the speed limit to be reduced from 40mph to 30mph from the traffic lights along the length of the road. The speed camera that is in place does not appear to be working and this is the only remaining arterial road into the City that still has a 40 mph speed limit. There was a discussion between the public and some councillors about the historical context of the speed limits on this road as there have been requests made to CWaC previously to carry out a speed assessment but there would have been a charge of over £1000 and no action may have been taken as a result. The Chair asked that the item be discussed further later in the meeting.</p>
15.11.04	<p><b>Lidl plans:</b> <i>(this item was moved up the agenda with the agreement of the council in order to accommodate representatives from Lidl).</i> A public information meeting had just finished and representatives from the development team brought their display boards and gave a short presentation to the council and answered questions as much as they were able. The plans include new electric charging points in the car park, solar panels on the roof and enhanced parking facilities. The current leases for Rightway and B &amp; M are in place until Spring 2023 so no changes are planned until after that although Lidl do anticipate their planning application to be submitted to CWaC before the end of December 2021. More details and an opportunity to take part in the public consultation are available through the website <a href="https://netigate.ntgt.de">Netigate (ntgt.de)</a>. The Chair thanked the team for attending and sharing the information with the council and invited them to keep in touch with the Clerk regarding developments.</p>
15.11.05	<p><b>Speed limits:</b> <i>(this item was moved up the agenda with the agreement of the council)</i></p> <p>a) Residents have requested support to reduce the 40mph speed limit on Vicars Cross Road to 30mph – the council considered the comments from residents earlier in the meeting and Cllr Salt gave a brief overview of the recent work that the parish council has been doing with CWaC on local bus lanes and potential 20mph limits in Boughton.</p>

	<p>The Chair also explained the difficulties of lobbying the Borough Council on issues which need evidence and data to support them. <b>Resolved:</b> that the council will:</p> <ol style="list-style-type: none"> <li>Ask the Police &amp; Crime Commissioner's Office for the numbers of tickets issued by the speed camera on Vicars Cross Road in the last year, thereby confirming that it is working.</li> <li>Ask the Police &amp; Crime Commissioner's Office for numbers of Road Traffic Accidents on Vicars Cross Road.</li> <li>If unsuccessful with either request, follow up with a Freedom of Information Request.</li> </ol> <p>b) Residents have asked for support to introduce road calming measures on Queens Road – the council discussed the issue and <b>Resolved:</b></p> <ol style="list-style-type: none"> <li>That the parish council will PCSO Carpenter to target Queens Road more often with speed checks</li> <li>That the council will ask CWaC Highways for information on the process to install road calming measures.</li> </ol> <p>Cllr Salt also asked reminded the council that the long planned Gorse Way traffic lights are still not installed. <b>Resolved:</b> Clerk will contact CWaC and ask for an update.</p>
<i>*Cllr Salt left the meeting at this point.</i>	
15.11.06	<p><b>Community Police Report:</b> The council noted a report from PCSO Carpenter and expressed the view that more information on the way that the community police team were engaging with local residents would be useful. PCSO Carpenter does note his speed checks and some community activities on social media, but not all parish councillors are able to access that information. PCSO Carpenter has made a commitment to attend whatever meeting is held on Monday 13<sup>th</sup> December.</p>
15.11.07	<p><b>Minutes and matters arising:</b> The minutes of the last parish council meeting on Monday 18<sup>th</sup> October 2021 were approved as accurate and matters arising were addressed on the front page of the Clerk's Report (Item 15.11.13) Appendix A</p>
15.11.08	<p><b>Caldy Valley land:</b> the Clerk and Cllr Scargill gave a verbal update on negotiations with Best Friends Nursery, following a site meeting with the owners of the nursery and the providers of the modular unit <a href="http://spring-field.co.uk">Bespoke, Cost-effective Modular &amp; Portable Buildings from Springfield Modular   Springfield (spring-field.co.uk)</a></p> <p>The proposed site will be approx 500sq metres and possibly mean that the play area will need to be moved. The Clerk is getting commercial quotes for the value of the lease.</p>
15.11.09	<p><b>Council Sub-Groups:</b> The minutes of the following sub group meetings, which had been circulated prior to the meeting were approved as accurate:</p> <ul style="list-style-type: none"> <li>Executive Sub Group on Monday 8<sup>th</sup> November – Cllr Bulmer gave an overview which included details of the creation of a Resilience Plan and the scrutiny and acceptance of the financial reports from the parish council and the community centre. There were no questions from the council.</li> <li>Sustainable Traffic Working Party on Monday 1<sup>st</sup> November – Cllr Bulmer gave an update on the new arrangements for partnership working under the newly appointed CWaC Director of Transport and Highways, Rose McArthur. The new integrated group will be chaired by CWaC Portfolio Holder, Cllr Karen Shore and the Vice Chair will be Garfield South from Chester University. Cllr Bulmer is due to meet with Ms McArthur and representatives from the 5parishes group very soon and will report back.</li> </ul>
<i>*Cllr Salt re-joined the meeting at this point</i>	
15.11.10	<p><b>Reports from CWaC Ward Cllrs:</b> Cllr Collings gave a verbal report and noted the following:</p>

	<ul style="list-style-type: none"> <li>The bus shelter on Green Lane outside the petrol station is still damaged and Cllr Collings is chasing CWaC for repairs.</li> <li>There seem to have been some improvements in the bin collections locally although Cllr Pearson reported that there was no improvement in the collections from Marlborough Court on Vicars Cross Road – he will email details to Cllr Collings.</li> <li>There continues to be a focus on mobile vaccination centres for the over 16 year olds</li> </ul>
15.11.11	<b>Parish Plan Review Task Group:</b> The task group have met and agreed that rather than trying to update the original very comprehensive Plan that was created in 2014, they would focus on developing a Parish Council Development Plan with an action plan that could be monitored by the Sub Groups. Each sub group and working party will be asked to examine their part of the action plan and submit refreshed plans in the new year.
15.11.12	<b>Planning Applications:</b> council noted the planning applications and decisions received since 18 <sup>th</sup> October 2021 contained in the Clerk's Report Appendix A. Cllr Scargill and the Chair will liaise with the Clerk to ensure that the council's comments on 21/03966/FUL- 17 Daniell Way are resubmitted.
15.11.13	<b>Clerk's Report:</b> <ol style="list-style-type: none"> <li>The council received an operational report from the Clerk who drew particular attention to the recent Cheshire Voluntary Action AGM that she had attended. The speaker was Jackie Weaver and the topic was the Code of Conduct and behaviour of parish and town councillors. The Clerk gave a brief overview and thanked the council for their own behaviour which at all times is respectful towards each other and focused on the benefit to the community.</li> <li>The council received and approved the financial reports (see Appendix A) with no questions.</li> </ol>
15.11.14	<b>Councillor's reports and items for future agenda:</b> <ul style="list-style-type: none"> <li>Cllr Salt noted that there were often reports of dog mess on local social media pages – these reports would be best reported through the CWaC Report it app.</li> <li>Speed gun training – Cllr Huffer has passed three names to the Clerk to be included in future training events.</li> <li>Memorial – it was noted that the recent Remembrance Day service at Huntington had been very successful and it was a shame that Great Boughton did not have a focal point for such events. This has been raised before and it was agreed that the council felt that it would be appropriate to identify a suitable locality. It is understood that there is a plaque for the local fallen in St Paul's Church in Boughton which is closed. It was also requested that a non plastic wreath would be purchased next year, instead of the plastic one provided by the Royal British Legion.</li> </ul>
15.11.15	<b>Date of next meeting:</b> Monday 13 <sup>th</sup> December at 7pm, followed by the Chair's invitation to the Twirl of Hay for a Christmas drink.

Signed.....Date.....

## PART TWO CONFIDENTIAL AGENDA

15.11.16	<b>Present:</b> Cllrs Peter Bulmer, Steve Collings (from 8pm), John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson, Sue Rigby, John Salt, Keith Scargill, and Martin Whiteley (Chair)
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	<b>Apologies accepted:</b> Cllrs Jo Evans, Sara Evans, and Steve Thomas <b>In attendance:</b> Kath Lloyd, Clerk Apologies also received from CWaC Cllr Keith Board and PCSO Jamie Carpenter
15.11.17	<b>Declarations of Interest:</b> There were no new declarations of interest
15.11.18	<b>Co-option of councillor:</b> the council received a paper copy of an application from a local resident and agreed unanimously that Sam Otter be co-opted to the vacancy on the parish council – proposed by Cllr Bulmer and seconded by Cllr Huffer.
18.12.19	<b>Reports from Sub Groups or Working Parties:</b> Cllr Scargill gave a verbal update on the financial situation of Caldys Valley Neighbourhood Centre and the council agreed that the situation was looking more positive than anticipated earlier in the year.
20.09.20	<b>Date of next meeting:</b> Monday 13 <sup>th</sup> December 2021 at 7pm

Signed.....Date.....

## Clerk's Report

## APPENDIX A

18<sup>th</sup> October 2021

### 1. Summary of Actions from Parish Council meeting 20<sup>th</sup> September 2021

Item no.	Action	Progress made
20.09.05	<b>Resolved:</b> that the Clerk write to Chris Matheson MP and express the council's concerns about the proposed changes.	Complete – attached
20.09.06	<b>Resolved:</b> that Cllr Collings will follow up Adder Hill flooding issues in his role as Ward Cllr.	Ongoing but some progress made
20.09.07	<b>Resolved:</b> that the Clerk will draft the Terms of Reference for a Parish Plan Review Group and an agenda and circulate to all councillors. A group of five or six would be ideal.	Terms of Ref agreed, first meeting held, Cllr Scargill voted in as Chair
20.09.08	<b>RESOLVED:</b> that the GBIB awards next year will include a children's garden and a sunflower competition. <b>RESOLVED:</b> that the parish council reduce their input in the local handbooks to a quarter of a page item with contact details and produce a newsletter on an ad hoc basis when required. *Cllr Collings will assist with QR code <b>RESOLVED:</b> that the parish council covers the costs of design and printing of the maps at a cost of around £150. <b>RESOLVED:</b> that the parish council allocates £200 towards costs and agrees that Mr Bailey from MLandscape UK makes the corner of Whites Meadow look more attractive. <b>RESOLVED:</b> that the Clerk hires a tree surgeon to cut back trees at the rear of the residents' home and also attends to the outstanding height reduction of the tall	Amendment – see Minutes of Oct 21 Community Engagement Sub Group  Awaiting invoice  Community digging session held but unsuccessful, digger being used and community planting session will then be organised.

	<p>conifer at the rear of Queens Rd homes at a cost of no more than £400.</p> <p><b>RESOLVED:</b> that the Parish Council allocate a maximum of £20,000 to fund new play equipment and repainting of existing pieces and that the Clerk seeks quotes and designs accordingly with the aim of installation and spend before the end of March 2022.</p>	<p>Awaiting a date from Red Squirrel</p> <p>One quote received, awaiting others</p>
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## 2. Finance Report

Item	Information																																
	<p>Bank Balances</p> <table><tr><td><b>Parish Council 15/10/2021)</b></td><td><b>Vicars Cross Community Centre 15/10/2021</b></td></tr><tr><td>Nat West Bank   £81,175.17</td><td>Income from lettings £2353.03</td></tr><tr><td>Josh's Project     £9179.43</td><td>Expenditure during period £3350.53</td></tr><tr><td>National Savings Account £36,466.36</td><td>Bank balance   £18,559.93</td></tr></table> <p>The following payments and receipts of over £100 have been made since 20<sup>th</sup> Sept 2021 (Bank statements are available on request from the Clerk)</p>	<b>Parish Council 15/10/2021)</b>	<b>Vicars Cross Community Centre 15/10/2021</b>	Nat West Bank   £81,175.17	Income from lettings £2353.03	Josh's Project     £9179.43	Expenditure during period £3350.53	National Savings Account £36,466.36	Bank balance   £18,559.93																								
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## 3. Planning Applications

Address & details
<p><i>See recommendations from Executive Sub Group:</i></p> <p><i>21/03966/FUL - 17 Daniell Way Single Story side extension – Comments by 20<sup>th</sup> October</i></p> <p><i>21/03662/FUL - Boathouse At Huxley House New boathouse, tool shed and workshop Comments by 19<sup>th</sup> October</i></p>

#### **4. Planning Decisions**

420/04643/FUL - 6 Daniell Way Two storey side and rear extension, first floor side extensions and alterations to window and doors APPROVED  
20/04315/FUL - 10 Bridgewater Drive Replace integral garage and porch flat roof with a pitched roof, replace garage door with a window (Retrospective) APPROVED  
20/04456/FUL - 10 Cedar Park Single storey rear extension APPROVED  
20/04042/FUL - 71 Oldfield Drive Demolition of the garage and erection of a part single storey part two storey rear extension, two storey side extension, alterations to windows and doors, installation of two rooflight APPROVED  
20/04297/FUL - 11 Shaftesbury Avenue Demolition of existing rear extension and garage, two storey side and rear extension, single storey rear extension and new front porch APPROVED  
20/04235/FUL - 49 Dee Banks Demolition of existing two storey extension and erection of a replacement two-storey extension to side (East) and construction of new steps with low walls to side (West) elevation APPROVED  
20/04164/FUL - 3 Norton Road Alteration to existing garage, two storey side and rear extension, single storey rear extension, render to all elevations APPROVED  
20/03529/FUL - 73 Whitchurch Road Two storey extension to side/rear APPROVED  
20/01311/FUL - Waters Edge Extension, reparation and stabilisation of riverbank. WITHDRAWN

#### **5. Communications**

Email exchanges between Clerk, Cllr Collings and resident re: flooding concerns at Adder Hill  
Clerk has received emails, text messages and phone calls from residents about overgrown hedges along Caldry Valley Road. An email from CWaC to Cllr Board has confirmed that work is starting to cut back along that stretch imminently.  
Email from resident asking for new street sign in Delves Walk – reported to CWaC

#### **6. Operational Information**

Community dig with Morgan Bailey from MLandscapeUK at the corner of Whites Meadow – advertised on local notice board and phone calls to local residents who had complained about the overgrown patch. One parish councillor and Mr Bailey present, need to get digger in with contribution from parish council and then try another community planting session.

Great Boughton In Bloom celebrated at Awards Evening at Oldfield Primary School – very positive feedback from local residents.

Annual Carol Singalong will take place on Friday 10<sup>th</sup> Dec from 5 – 6pm with a children's lantern competition and free hot refreshments. Councillors are asked to put the date in their diaries.