

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 18th OCTOBER 2021 AT CALDY VALLEY NEIGHBOURHOOD CENTRE, CALDY VALLEY ROAD, GREAT BOUGHTON.

18.10.01	<p>Present: Cllrs Peter Bulmer, Steve Collings, Jo Evans, Ian Huffer, Amanda Miller, Krissie, Myler, Mark Pearson, Sue Rigby, Keith Scargill, Steve Thomas and Martin Whiteley (Chair)</p> <p>Apologies accepted: Cllrs Sara Evans, John Griffiths and John Salt</p> <p>In attendance: Kath Lloyd, Clerk</p> <p>Apologies also received from CWaC Cllr Keith Board and PCSO Jamie Carpenter</p>
18.10.02	<p>Declarations of Interest: There were no new declarations of interest</p>
18.10.03	<p>Community Police Report: The council noted a report from PCSO Carpenter but expressed disappointment in the lack of details given and that no community police representative had attended a parish council meeting this year. RESOLVED: the Clerk will liaise with the police to try to arrange attendance.</p>
18.10.04	<p>Minutes and matters arising: (<i>this item was moved up the agenda with the agreement of the council</i>) The minutes of the last parish council meeting on Monday 14th September 2021 were approved as accurate and matters arising were addressed on the front page of the Clerk's Report (Item 18.10.13) Appendix A</p>
18.10.05	<p>Open Forum: The owners of Best Friends Day Nursery, currently located in Hoole attended and spoke to the council about the possibility of leasing a part of the land adjacent to Caldý Valley Neighbourhood Centre. The nursery is currently on notice from developers who have purchased the ex-school site that they have been located on for the last fifteen years. The council were shown photographs of the current modular building and councillors asked questions including the amount of space needed, the environmental sustainability of the building materials, the level of community engagement from the nursery and the numbers of children cared for. PROPOSAL: Cllr Peter Bulmer proposed that "<i>the parish council agree in principle to the Best Friends Nursery locating their premises on council land adjacent to Caldý Valley Neighbourhood Centre and that the Parish Council will actively work in partnership with the centre, church and business owners to determine the viability of the proposition.</i>" Cllr Steve Collings seconded the proposal and it was passed unanimously.</p> <p>The Executive Sub Group will now take this forward and provide regular monthly updates to Council.</p>
18.10.06	<p>Caldý Valley land: The council considered the information shared with them as well as a SWOT analysis that Cllr Miller had prepared and agreed that the underlying principle should be that the Neighbourhood Centre should not be negatively impacted on by any leasing arrangements. A discussion took place about potential impacts on the car parking, whether local families could be prioritised for places and the Ofsted Safeguarding requirements.</p>
18.10.07	<p>Council Sub-Groups: The minutes of the following sub group meetings were approved as accurate:</p>

	<p>Monday 27th Sept - Community Centres Sub Group: Cllr Scargill gave a verbal update and referred councillors to the draft minutes which had been circulated prior to the meeting. Vicars Cross Community Centre is busy and the Centre Manager remains on maternity leave. RESOLVED: that the centre close for the Xmas break from Monday 20th Dec – Monday 3rd January with regular user groups who have their own keys allowed access but no other staff on site.</p> <p>Monday 27th Sept - Community Engagement: Cllr Miller gave a brief verbal summary of the meeting and reported that the Great Boughton in Bloom Awards had been very successful. Oldfield Primary School have waived the hire charge of the school hall and the Centurion Community Pub have also waived the charge for the buffet. The parish council expressed their appreciation of both contributions. There was a discussion about points raised by local residents and businesses during the event, including a request for adult gym type equipment and council were asked to note that the envisaged saving by changing from a full page advert to a quarter page one in the handbooks was not as much as originally thought. Resolved: that the parish council submit a quarter page advertisement to the Vicars Cross and Huntington/Boughton handbooks on a quarterly basis.</p> <p>Monday 11th October - Executive Sub Group: Cllr Bulmer gave an overview of the meeting and there were no questions. There were two planning applications considered at the meeting which were discussed.</p> <p>Resolved: that the Parish Council submit an objection to the planning application 21/03966/FUL on the basis that it contravenes the CWaC Design Guide by effectively extending one building to be 4 metres closer to the other.</p> <p>21/03662/FUL - Boathouse At Huxley House New boathouse, tool shed and workshop Comments by 19th October Resolved: that the parish council do not object to application 21/03662/FUL however would strongly recommend that there is a restriction on any future residential application.</p> <p>It was noted that the Parish Plan Review Group would now meet at 4.30pm on Thursday 21st October instead of the 27th as originally planned.</p>
18.10.09	<p>Vicars Cross Dynamos: Cllr Bulmer gave an overview of Vicars Cross Dynamos Football Club which has been based at Thackeray Drive for over 30 years and now plan to start a number of new, younger teams and include specifically girls teams which will be based at Thackeray Drive and use Bishops High School as the base for their current teams. The Chairman has met with Cllr Bulmer and the Clerk to discuss and there is an estimated shortfall this financial year of up to £800 if they are to be able to continue to fund the maintenance of the football pitch at Thackeray Drive. Councillors were referred to the minutes of the Executive Sub group for more details. There was a discussion and consideration of the SWOT compiled by Cllr Miller.</p> <p>Resolved: proposed by Cllr Bulmer and seconded by Cllr Huffer that a grant of no more than £800 in the current financial year be made to Vicars Cross Dynamos to support the expansion. Carried unanimously.</p>
18.10.10	<p>Reports from CWaC Ward Cllrs: Cllr Collings gave a verbal report and noted the following:</p> <ul style="list-style-type: none"> • There have been a large number of heavily laden tractors using Sandy Lane and Caldys Valley Road as the route from Sealand Road maize fields to the outlying farms in the area. The police have been informed but no weight restrictions are being contravened. • There continue to be parking issues on Boughton Hall Drive and Filkins Lane, which although outside the parish boundary, have an impact on local drivers.

	<ul style="list-style-type: none"> • Cllr Collings has been supporting local vulnerable residents with hoarding and living needs • Cllr Collings has been talking to the Vice Chancellor at Chester University who is keen to promote community work which links with the work undertaken so far by Cllr Bulmer and Cllr S. Evans on the Heritage Project and the local history work taking place at Oldfield Primary School. It is hoped that the related links can be joined up. • Cllr Pearson raised the issue of flytipping which had been reported to CWaC but then labelled for investigation before being cleared. Cllr Colling shared the frustration expressed. • There was also a discussion about cars blocking pavements by parking without consideration and Cllr Collings is continuing to follow this up with the local police.
18.10.11	Parish Plan Review Task Group: Cllr Scargill gave a brief update on the work that had taken place since the first meeting. The group currently includes Cllr Scargill (Chair), Cllr Thomas, Cllr Bulmer and Cllr Rigby. The original Parish Plan has been edited and all outdated or irrelevant information removed and the next meeting will focus on identifying information that needs to be inserted. All councillors are welcome to attend – Thursday 21 st Oct at 4.30pm at Vicars Cross Community Centre.
18.10.12	Planning Applications: council noted the planning applications and decisions received since 14 th September 2021 contained in the Clerk's Report Appendix A and observed that there seemed to be a number of approved applications dating from 2020, which suggests a possible backlog.
18.10.13	Clerk's Report: <ol style="list-style-type: none"> 1. The council noted an operational report from the Clerk (see Appendix A). Cllr Bulmer asked the council to note their thanks for the quick and cheerful responses from the Maintenance Officer as well as the two keyholders who unlock and lock the gates at Queens Rd field every day. The council agreed that the hourly paid team are appreciated and valued team members. MlandscapeUK have promised to use the £200 contribution from the parish council to dig over the corner plot at Whites Meadow and then there will be a community planting session to try to make it look appealing. 2. The council received and approved the financial reports (see Appendix A) with no questions.
18.11.14	Councillor's reports and items for future agenda: Cllr Bulmer reported that the community orchard at Thackeray Drive was thriving although around 20 saplings had been lost due to the weather and late planting. He is negotiating with Roger Goulding from CWaC for replacements but might need a community planting session in order to get them planted. Cllr Bulmer also has some packs of daffodil bulbs which will need to be planted soon, Cllr Pearson offered to help.
18.12.15	Date of next meeting: Monday 15th November at 7pm

Signed.....Date.....

PART TWO CONFIDENTIAL AGENDA

18.12.16	Present: Cllrs Peter Bulmer, Steve Collings, Jo Evans, Ian Huffer, Amanda Miller, Krissie, Myler, Mark Pearson, Sue Rigby, Keith Scargill, Steve Thomas and Martin Whiteley (Chair) Apologies accepted: Cllrs Sara Evans, John Griffiths and John Salt
----------	---

	In attendance: Kath Lloyd, Clerk Apologies also received from CWaC Cllr Keith Board and PCSO Jamie Carpenter
18.12.17	Declarations of Interest: There were no new declarations of interest
18.12.18	Communication: no sensitive or confidential correspondence received.
18.12.19	Reports from Sub Groups or Working Parties: the Part Two minutes from the parish council meeting on 20 th September 2021 were approved as accurate.
20.09.20	Date of next meeting: Monday 15 th November 2021 at 7pm

Signed.....Date.....

Clerk's Report

APPENDIX A

18th October 2021

1. Summary of Actions from Parish Council meeting 20th September 2021

Item no.	Action	Progress made
20.09.05	Resolved: that the Clerk write to Chris Matheson MP and express the council's concerns about the proposed changes.	Complete – attached
20.09.06	Resolved: that Cllr Collings will follow up Adder Hill flooding issues in his role as Ward Cllr.	Ongoing but some progress made
20.09.07	Resolved: that the Clerk will draft the Terms of Reference for a Parish Plan Review Group and an agenda and circulate to all councillors. A group of five or six would be ideal.	Terms of Ref agreed, first meeting held, Cllr Scargill voted in as Chair
20.09.08	RESOLVED: that the GBIB awards next year will include a children's garden and a sunflower competition. RESOLVED: that the parish council reduce their input in the local handbooks to a quarter of a page item with contact details and produce a newsletter on an ad hoc basis when required. *Cllr Collings will assist with QR code RESOLVED: that the parish council covers the costs of design and printing of the maps at a cost of around £150. RESOLVED: that the parish council allocates £200 towards costs and agrees that Mr Bailey from MLandscape UK makes the corner of Whites Meadow look more attractive. RESOLVED: that the Clerk hires a tree surgeon to cut back trees at the rear of the residents' home and also attends to the outstanding height reduction of the tall conifer at the rear of Queens Rd homes at a cost of no more than £400. RESOLVED: that the Parish Council allocate a maximum of £20,000 to fund new play equipment and repainting of	Amendment – see Minutes of Oct 21 Community Engagement Sub Group Awaiting invoice Community digging session held but unsuccessful, digger being used and community planting session will then be organised. Awaiting a date from Red Squirrel

	existing pieces and that the Clerk seeks quotes and designs accordingly with the aim of installation and spend before the end of March 2022.	One quote received, awaiting others
--	--	-------------------------------------

2. Finance Report

Item	Information																																
	Bank Balances																																
	<div><div>Parish Council 15/10/2021) Nat West Bank £81,175.17 Josh's Project £9179.43 National Savings Account £36,466.36</div><div>Vicars Cross Community Centre 15/10/2021 Income from lettings £2353.03 Expenditure during period £3350.53 Bank balance £18,559.93</div></div>																																
	The following payments and receipts of over £100 have been made since 20 th Sept 2021 (Bank statements are available on request from the Clerk)																																
	<table><tr><td>15 October 2021</td><td>MALCOLM BATE <i>(Maintenance)</i></td><td>-</td><td>£135.60</td></tr><tr><td>7 October 2021</td><td>CHESTER HANDBOOKS <i>(Newsletter)</i></td><td>-</td><td>£336.00</td></tr><tr><td>7 October 2021</td><td>COUNTRYWIDE <i>(Grounds Maintenance)</i></td><td>-</td><td>£1,552.43</td></tr><tr><td>7 October 2021</td><td>SHIRES ACCOUNTANCY <i>(Salaries x 2)</i></td><td>-</td><td>£2,566.17</td></tr><tr><td>7 October 2021</td><td>SARAH TYSON <i>(Queens Rd Field keyholding)</i></td><td>-</td><td>£164.00</td></tr><tr><td>4 October 2021</td><td>BURLEYDAM GARDEN C <i>(GBIB prizes)</i></td><td>-</td><td>£249.99</td></tr><tr><td>22 September 2021</td><td>AMZNMKTPLACE <i>(2 x Speed guns)</i></td><td>-</td><td>£313.50</td></tr><tr><td>22 September 2021</td><td>ALAN'S SKIP HIRE <i>(Clear out from VXCC)</i></td><td>-</td><td>£198.00</td></tr></table>	15 October 2021	MALCOLM BATE <i>(Maintenance)</i>	-	£135.60	7 October 2021	CHESTER HANDBOOKS <i>(Newsletter)</i>	-	£336.00	7 October 2021	COUNTRYWIDE <i>(Grounds Maintenance)</i>	-	£1,552.43	7 October 2021	SHIRES ACCOUNTANCY <i>(Salaries x 2)</i>	-	£2,566.17	7 October 2021	SARAH TYSON <i>(Queens Rd Field keyholding)</i>	-	£164.00	4 October 2021	BURLEYDAM GARDEN C <i>(GBIB prizes)</i>	-	£249.99	22 September 2021	AMZNMKTPLACE <i>(2 x Speed guns)</i>	-	£313.50	22 September 2021	ALAN'S SKIP HIRE <i>(Clear out from VXCC)</i>	-	£198.00
15 October 2021	MALCOLM BATE <i>(Maintenance)</i>	-	£135.60																														
7 October 2021	CHESTER HANDBOOKS <i>(Newsletter)</i>	-	£336.00																														
7 October 2021	COUNTRYWIDE <i>(Grounds Maintenance)</i>	-	£1,552.43																														
7 October 2021	SHIRES ACCOUNTANCY <i>(Salaries x 2)</i>	-	£2,566.17																														
7 October 2021	SARAH TYSON <i>(Queens Rd Field keyholding)</i>	-	£164.00																														
4 October 2021	BURLEYDAM GARDEN C <i>(GBIB prizes)</i>	-	£249.99																														
22 September 2021	AMZNMKTPLACE <i>(2 x Speed guns)</i>	-	£313.50																														
22 September 2021	ALAN'S SKIP HIRE <i>(Clear out from VXCC)</i>	-	£198.00																														

3. Planning Applications

Address & details
<p><i>See recommendations from Executive Sub Group:</i></p> <p><i>21/03966/FUL - 17 Daniell Way Single Story side extension – Comments by 20th October</i></p> <p><i>21/03662/FUL - Boathouse At Huxley House New boathouse, tool shed and workshop Comments by 19th October</i></p>

4. Planning Decisions

420/04643/FUL - 6 Daniell Way Two storey side and rear extension, first floor side extensions and alterations to window and doors APPROVED
20/04315/FUL - 10 Bridgewater Drive Replace integral garage and porch flat roof with a pitched roof, replace garage door with a window (Retrospective) APPROVED
20/04456/FUL - 10 Cedar Park Single storey rear extension APPROVED
20/04042/FUL - 71 Oldfield Drive Demolition of the garage and erection of a part single storey part two storey rear extension, two storey side extension, alterations to windows and doors, installation of two rooflight APPROVED
20/04297/FUL - 11 Shaftesbury Avenue Demolition of existing rear extension and garage, two storey side and rear extension, single storey rear extension and new front porch APPROVED
20/04235/FUL - 49 Dee Banks Demolition of existing two storey extension and erection of a replacement two-storey extension to side (East) and construction of new steps with low walls to side (West) elevation APPROVED
20/04164/FUL - 3 Norton Road Alteration to existing garage, two storey side and rear extension, single storey rear extension, render to all elevations APPROVED
20/03529/FUL - 73 Whitchurch Road Two storey extension to side/rear APPROVED
20/01311/FUL - Waters Edge Extension, reparation and stabilisation of riverbank. WITHDRAWN

5. Communications

Email exchanges between Clerk, Cllr Collings and resident re: flooding concerns at Adder Hill
Clerk has received emails, text messages and phone calls from residents about overgrown hedges along Caldy Valley Road. An email from CWaC to Cllr Board has confirmed that work is starting to cut back along that stretch imminently.
Email from resident asking for new street sign in Delves Walk – reported to CWaC

6. Operational Information

Community dig with Morgan Bailey from MLandscapeUK at the corner of Whites Meadow – advertised on local notice board and phone calls to local residents who had complained about the overgrown patch. One parish councillor and Mr Bailey present, need to get digger in with contribution from parish council and then try another community planting session.

Great Boughton In Bloom celebrated at Awards Evening at Oldfield Primary School – very positive feedback from local residents.

Annual Carol Singalong will take place on Friday 10th Dec from 5 – 6pm with a children's lantern competition and free hot refreshments. Councillors are asked to put the date in their diaries.