

*Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP*

## **MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 20<sup>th</sup> SEPTEMBER 2021 AT CALDY VALLEY NEIGHBOURHOOD CENTRE, CALDY VALLEY ROAD, GREAT BOUGHTON.**

20.09.01	<p><b>Present:</b> Cllrs, Steve Collings, Sara Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Sue Rigby, John Salt, Keith Scargill, Martin Whiteley (Chair)</p> <p><b>Apologies:</b> Cllrs Peter Bulmer, Jo Evans, Mark Pearson, Stephen Thomas</p> <p><b>In attendance:</b> CWaC Cllr Keith Board and Kath Lloyd, Clerk</p>
20.09.02	<p><b>Declarations of Interest:</b> Cllr Salt declared a non-pecuniary interest in item 20.09.08 Executive Sub Group – discussion about Resilience Planning. Cllr Salt manages the Fire Service Response to Emergency Planning across the North West.</p>
20.09.03	<p><b>Community Police Report:</b> PCSO Carpenter is on sick leave and there was no monthly report. PC Tony Carmon is monitoring the area until PCSO Carpenter returns.</p>
20.09.04	<p><b>Open Forum:</b> There were no members of the public present.</p>
20.09.05	<p><b>Minutes and matters arising:</b> The Council approved the minutes of the last parish council meeting on Monday 20<sup>th</sup> July 2021. The parish council had not submitted a response to the Government's Parliamentary Boundary Review, although there will be another opportunity in early 2022 <a href="https://www.independent.gov.uk">2023 Review   Boundary Commission for England (independent.gov.uk)</a></p> <p><b>RESOLVED:</b> that the Clerk write to Chris Matheson MP and express the council's concerns about the proposed changes.</p>
20.09.06	<p><b>Adder Hill Flooding:</b> The Clerk referred to a letter sent to Andrew Lewis CEO of CWaC on 8<sup>th</sup> September which had been circulated prior to the meeting but has not had a response as yet. The land belongs to Taylor Wimpey but CWaC have a statutory responsibility to maintain it. It was suggested that after the drainage issues have been remedied, the parish council may wish to investigate adoption of this piece of land.</p> <p><b>Resolved:</b> that Cllr Collings will follow up in his role as Ward Cllr.</p>
20.09.07	<p><b>Parish Plan Review Task Group:</b> Councillors asked that the meeting date of Wed 29<sup>th</sup> Sept at 5pm be moved to 6pm at Vicars Cross Community Centre. <b>Resolved:</b> that the Clerk will draft the Terms of Reference and an agenda and circulate to all councillors. A group of five or six would be ideal.</p>
20.09.08	<p><b>Council Sub-Groups:</b> The council approved the minutes of the following sub group meetings, which had been circulated prior to the meeting as accurate:</p> <p><b>Monday 6<sup>th</sup> Sept - Community Engagement:</b> Cllr Miller reported on the plans for Great Boughton in Bloom Awards Evening on 6<sup>th</sup> October from 6 – 7.30pm and all councillors were encouraged to attend. The following recommendations were resolved by council unanimously:</p>

	<p><b>PROPOSED:</b> that the awards next year will include a children's garden and a sunflower competition.</p> <p><b>PROPOSED:</b> that the parish council reduce their input in the local handbooks to a quarter of a page item with contact details and produce a newsletter on an ad hoc basis when required. *Cllr Collings will assist with QR code</p> <p><b>PROPOSED:</b> that the parish council covers the costs of design and printing of the maps at a cost of around £150.</p> <p><b>Monday 6<sup>th</sup> Sept</b> - Sustainable Traffic: moved to Part Two for a Confidential discussion</p> <p><b>Monday 13<sup>th</sup> Sept</b> - Executive Sub Group: Cllr Miller gave a verbal update and the planning applications were covered in the Clerk's Report (Appendix A). CWaC Officer Rob Ruddock has been invited to the next Executive Sub Group meeting to discuss the formation of a Resilience Plan for the Parish. Cllrs Bulmer and Salt have been involved with similar plans elsewhere and Cllr Salt expressed a concern that this might be a statutory duty of the Borough Council which is being moved to parish councils and questioned what resources might be available.</p> <p><b>Thursday 16<sup>th</sup> Sept</b> - Open Spaces: Cllr Rigby summarised the meeting and presented the recommendations which were all agreed unanimously:</p> <p><b>PROPOSED:</b> that the parish council allocates £200 towards costs and agrees that Mr Bailey from MLandscape UK makes the corner of Whites Meadow look more attractive.</p> <p><b>PROPOSED:</b> that the Clerk hires a tree surgeon to cut back trees at the rear of the residents' home and also attends to the outstanding height reduction of the tall conifer at the rear of Queens Rd homes at a cost of no more than £400.</p> <p><b>PROPOSAL:</b> that the Parish Council allocate a maximum of £20,000 to fund new play equipment and repainting of existing pieces and that the Clerk seeks quotes and designs accordingly with the aim of installation and spend before the end of March 2022.</p>
20.09.09	<p><b>Reports from CWaC Ward Cllrs:</b> Cllr Keith Board gave a verbal update, he has received a number of complaints about overgrown hedges on Caldry Valley Road and has taken part in a walkabout with CWaC Head of Highways and Transport, Mark Averill. Mr Averill feels that in some instances, it may be the landowner's responsibility to cut back the hedges etc and will clarify and report back to Cllr Board. Cllr Board and Mr Averill also visited Adder Hill (the location of persistent flooding) and Heath Lane where there have been flytipping issues. Cllr Steve Colling circulated a written report with details of recent activity, prompting a discussion about inconsiderate parking in the area. Cllr Myler thanked Cllr Collings for his recent intervention on a specific parking issue locally which has resulted in warning letters from the PCSO being distributed in the area. <i>*Cllr Board left the meeting at this point.</i></p>
20.09.10	<p><b>Planning Applications:</b> the council noted the planning applications since 14<sup>th</sup> July 2021 contained in the Clerk's Report Appendix A and approved the recommendations of the Executive Sub group.</p>
20.09.11	<p><b>Vacancy for Councillor:</b> there has not been any interest in the vacancy and the Clerk will refresh the advertising and promote the vacancy on social media.</p>
20.09.12	<p><b>Clerk's Report:</b></p> <ol style="list-style-type: none"> <li>1. The council noted an operational report from the Clerk which had been circulated prior to the meeting and there were no questions, see Appendix A.</li> <li>2. The council noted financial reports and bank balances and thanked the Clerk.</li> </ol>

20.09.13	<b>Councillor's reports and items for future agenda:</b> The Scarecrow Trail is taking place again in Vicars Cross, organised by a local resident, Kim Webb, who has now joined the Community Engagement Sub Group.
20.09.14	<b>Date of next meeting:</b> Monday 18 <sup>th</sup> October at 7pm at Caldý Valley Neighbourhood Centre

Signed.....Date.....

## Clerk's Report

18<sup>th</sup> Sept 2021

### 1. Summary of Actions from Parish Council meeting 15<sup>th</sup> July 2021

Item no.	Action	Progress made
19.07.03	Clerk to ask PCSO Carpenter for results of Cheshire Police Survey	Will share when available
19.07.07	Clerk to write to Andrew Lewis, CWaC CEO regarding flooding at Adder Hill	Letter sent and acknowledgement received.
19.07.08	Parliamentary Boundary Review – Clerk to draft response and share with Council	Outstanding – deadline missed

### 2. Finance Report

Item	Information								
	Bank Balances								
	<table> <tr> <td><b>Parish Council 17/09/2021)</b></td><td><b>Vicars Cross Community Centre 15/07/2021</b></td></tr> <tr> <td>Nat West Bank £87,549.08</td><td>Income from lettings £2353.03</td></tr> <tr> <td>Josh's Project £9179.35</td><td>Expenditure during period £3350.53</td></tr> <tr> <td>National Savings Account £36,466.36</td><td>Bank balance £17,755.01</td></tr> </table>	<b>Parish Council 17/09/2021)</b>	<b>Vicars Cross Community Centre 15/07/2021</b>	Nat West Bank £87,549.08	Income from lettings £2353.03	Josh's Project £9179.35	Expenditure during period £3350.53	National Savings Account £36,466.36	Bank balance £17,755.01
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	The following payments and receipts of over £100 have been made since 15 <sup>th</sup> July 2021 (Bank statements are available on request from the Clerk)								
18 September 2021	M LANDSCAPE CONTRA (Sainsburys Mini roundabout – winter planting)								
18 September 2021	MALCOLM BATE (Maintenance)								
9 September 2021	VXCC (Salary txfr)								
8 September 2021	SHIRES ACCOUNTANCY (2 x salaries)								
7 September 2021	CHESTER HANDBOOKS (Monthly newsletter)								
7 September 2021	COUNTRYWIDE (Grounds Maintenance)								
7 September 2021	SARAH TYSON (Queens Rd Gatelocking)								

17 August 2021	MALCOLM BATE ( <i>Maintenance</i> )	-	£137.42
6 August 2021	COUNTRYWIDE ( <i>Grounds Maintenance</i> )	-	£1,552.43
6 August 2021	SHIRES ACCOUNTANCY ( <i>2 x salaries</i> )	-	£2,492.62
6 August 2021	VXCC ( <i>Salary txfr</i> )	£1,070.97	-
3 August 2021	CHESTER HANDBOOKS ( <i>Monthly newsletter</i> )	-	£336.00
26 July 2021	SARAH TYSON ( <i>Queens Rd Gatelocking</i> )	-	£152.00
21 July 2021	CHALC ( <i>Annual subscription</i> )	-	£1,407.04
20 July 2021	JRC ENTERTAINMENTS ( <i>Circus contribution</i> )	£400.00	-

### 3. Planning Applications

Address & details
<b>21/03603/TPO</b> 8 Moorcroft Crt T5 Copper Beach (rear garden) - Crown reduce by 1.5-2m to suitable pruning points. No objection recommended by Executive
<b>21/03103/FUL</b> 95 Queens Rd Single Storey rear extension. No objection recommended by Executive
<b>21/02268/FUL</b> 118 Green Lane Single rear storey extension and erection of timber frame porch canopy at Front. No objection recommended by Executive
<b>21/03423/FUL</b> 40 Belgrave Road Single storey front porch extension. Closing date for comments 4 <sup>th</sup> Oct
<b>21/03439/FUL</b> 37 Whitchurch Road Single storey side and rear extension Closing date for comments 1 <sup>st</sup> Oct

### 4. Planning Decisions

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### 5. Communications

<p>The Clerk has received complaints about the overgrown corner of Whites Meadow – reported to CWaC and now been cut back – c/r Open Spaces Sub Group meeting on Thursday 16<sup>th</sup> Sept.</p> <p>The Clerk received a complaint via text message from a resident on Heath Lane who asked for the trees on Old Laundry Corner to be cut back and for the shrubs that were growing over his wall to be removed. The Maintenance Officer has cut back the shrubs but following a site visit by Cllr Bulmer and the Clerk, there is no recommendation for the reduction of the trees.</p> <p>The Clerk has received an email complaint from a resident in Sutherland Way asking for overgrown trees from the Queens Rd field to be cut back – the Clerk is liaising with a tree surgeon.</p>
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### 6. Operational Information

The StateCoffee Van is now in place at weekends on the rear tarmac of the community centre in Thackeray Drive and appears to be very popular.

James Richard Circus visit was once again very successful and we look forward to welcoming them again next year.

Great Boughton is Blooming Awards will be held on Wed 6<sup>th</sup> October as part of a Parish Council Autumn Community Catch up at Oldfield Primary School. This will include prizes for front gardens, for a community volunteer of the year and a prize for the photo which best captures Great Boughton at its best.

Annual Carol Singalong will take place on Friday 10<sup>th</sup> Dec from 5 – 6pm with a children's lantern competition and free hot refreshments. Councillors are asked to put the date in their diaries.