



Service Delivery Committee

6.30pm on Monday, 9th Sept 2024

MINUTES

1	<p>Present: Cllr Peter Bulmer, Cllr Julie Felgate, Cllr Jeanette McCartan (Chair), Cllr Amanda Miller, Cllr Keith Scargill and Ian Huffer</p> <p>Apologies: Cllr Steve Collings</p> <p>In attendance: Kath Lloyd (Clerk)</p>
2	<p>Open Forum: There were two residents present who both raised similar concerns about the recent changes to the gate to the field at Queens Road. Issues raised included:</p> <ul style="list-style-type: none">• The increased risk of young cyclists moving entering and leaving the field at speed and knocking residents over• The pathway around the perimeter of the field is too narrow to be used by everyone and there is no direct path to Josh's Jumps, meaning that youngsters on bikes have to cross the field• There is a sign on Queens Road to inform visitors of the playground but not on Sutherland Way, meaning that drivers in Sutherland Way may be unaware of the need for extra care.• Drivers in Sutherland Way may not stick to 20mph speed limit, raising concerns for safety of children leaving the field unexpectedly.• There are unauthorised jumps which have been erected by youngsters in the woodland area, meaning that cyclists are often seen travelling at a dangerous speed.
3	<p>Declarations of Interest: There were no disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.</p>
4	<p>Minutes of previous meeting: the Committee accepted the minutes of the previous meeting on 31st July 2024 as accurate and the Chair signed them.</p>
5	<p>Community Buildings: Cllr Bulmer gave a verbal overview of a written report that the Community Centre Manager had circulated (Appendix A) and also referred Councillors to the plans for the 10th Anniversary of the Council acquiring ownership of the centre. There will be an afternoon tea party which all Councillors are invited to on 12th October.</p> <p>Cllr Bulmer also gave some details of recent events at Caldby Valley Neighbourhood Centre and plans for a weekend of 40th birthday celebrations on 26th and 27th October. It is hoped that the Council will have an information stand on both days along with user groups and other local services. An architect is being commissioned to consider a better use of the central space and the Joint Management Committee are still hopeful that the bid for a Church Community Worker will be approved.</p>
6	<p>Review of recent events: Councillors reviewed recent events and considered suggestions for the future.</p>

	<ol style="list-style-type: none"> 1. Clean up at Norley Drive/ Richmond Cres – this had been very popular and a number of residents had joined Councillors and thanked them for making the effort. The Clerk now has a supply of green bags which will be collected quicker than black bin bags by CWaC 2. Queens Road Field gates – the Clerk gave a verbal update and the Committee referred the matter to full Council for an update. 3. Apple pressing events – Cllr Bulmer gave notice that he has hired the apple press and will be on site at Vicars Cross Community Centre on 19th October from 10 – 12 noon and at Caldby Valley Neighbourhood Centre on the same day from 1 – 3pm. Cllr Bulmer and the Clerk will liaise over publicity. 4. There was a discussion about the corner of Whites Meadow which is one again, overgrown. It was agreed that a local residents' group was needed as every time the Council clears the overgrowth, it just regrows. Cllrs Bulmer and McCartan will carry out a site visit and make some recommendations to the Committee at the next meeting.
7	<p>Grant Applications: the Committee considered a grant application from the United Reform Church on Green Lane but felt that they needed more information. RESOLVED: that the Clerk will invite a representative from the URC to the Council meeting on Monday 16th Sept to give more information.</p>
8	<p>Events: to consider upcoming events and agree actions:</p> <ol style="list-style-type: none"> 1. Awards Evening - Thursday 26th Sept 6.30pm – 8pm – all welcome. Cllr Miller providing buffet, Lord Mayor presenting Awards and local Headteacher Alan Brown is the key speaker. The event this year will take place at Vicars Cross Community Centre as part of their 10th Anniversary celebrations. Prizes will be awarded for: <ul style="list-style-type: none"> Best large garden x 2 (North and South Wards) Highly Commended Large garden x 2 (North and South Wards) Best small garden x2 (North and South Wards) Highly Commended small garden (North and South Wards) Volunteer of the Year x 2 Environmental Volunteer of the Year Unsung Hero of the Year Outstanding Achievement of a Group 2. Carols by Torchlight – Old Laundry Corner Friday 6th Dec 6.30pm. Coffee van is booked and the accordion player/singer Matt Baker 3. Development Evening – 16th Dec , to focus on “Expectations”of Councillors, residents, staff of each other and themselves. The Clerk is provisionally booking a venue and facilitator. 4. Speed Monitoring – refresher training arranged for 8th October at Caldby Valley Neighbourhood Centre from 6 – 7pm and then a schedule of monitoring will be put in place.
9	<p>Information Exchange: Nothing shared.</p>
10	<p>Delegated decisions to report to council: None</p>

11	Recommendations for council: None
12	Date of next meeting: To be confirmed

APPENDIX A

Vicars Cross Community Centre

Report of activities from 31st July - date of last report

Regular users/ activities;

- A number of groups take a break over summer so it has been a quieter period
- We have the following groups starting in the autumn ; Kids Boxercise, a day time Pilates class, A crochet group and an Introduction to Hypnotherapy course.
- Wellbeing Walks and Companionship Cafes have continued over the summer and continue to attract good numbers
- Birthday parties. We continue to be a popular venue for parties (9 booked from 1st Sept – 13th October)

10 Year Anniversary activities

- **Young Creatives;** Amber, our visual artist has completed 4 very successful community workshops that were well attended. She continue to work with individuals and is pulling together her exhibits with individuals in the community for the launch of her exhibition on the afternoon of the **2nd November**. Please Save The Date. Keane, our Theatre Maker, is also making progress and will start rehearsals in earnest now for her performances on Saturday **31st Nov** and Sunday **1st Dec**.
- **10yr Anniversary Afternoon Tea Party ;** Saturday 2-4pm on 12th October please Save The Date – formal invite to follow
- **Report on the Open Day ;** Cllr Bulmer suggested it would be positive to write a report capturing the main ‘take aways’ from this day . Please see it attached. There is a suggestion from the 10 Yr Anniversary steering group that it be repeated in 2026
- **Awards Evening ;** As part of the Anniversary events the Awards evening will be held at VXCC this year. We will present a special award to Ali Hollindale for ‘Enduring Impact’ as the longest regular booker.

Events

- **Party Bingo** will return on 28th September
- **Community Cinema** resumed and was a success with a smaller audience of 45. The feedback was positive so the next Film will be A United Kingdom on 29th October when we hope we will be back to full capacity.
- The next **Touring Arts** show will be The Plot Thickens - a Comedy Thriller on Thursday 31st October
- **Christmas party** for older residents booked for 11th December

PTO

Building and Maintenance

- **Electrical work and replacing of external floodlights**

Huge thanks to all the work and time Sam Otter has contributed to this project – it is ongoing but issues are gradually being resolved .

- **Hollindale Room refurbishment** ; This is now completed – it is now a very functional store room housing our tables.
- **Refurbishment/repurposing of old Shower block** ; quotes are being sought
- **The boiler is being serviced on 10th September**

Many thanks for the on gong support of Volunteers and Councillors

Claire Smith Manager

9th Sept 24

Report on the Open Day 1st June DRAFT

User Group engagement was very positive 13 groups took part and feedback that it was a very positive event to be involved in ;

Zumba

Boxercise

Healthy Walks

Retrofit

Keep On Dancing

Home Instead

Parish Council (6 Councillors attended)

Pilates

Clubbercise

Rhythm Time

Baby and Toddler Group

Bamboo

Dog Training

Lay Out and timing ; It worked well funnelling attendees through the hall and cornering off the Tennis courts so there was a flow of people through the hall to the back of the building to access the Inflatables and Ice cream Van. All concluded 2hrs would have been ample instead of 3hrs (2-5pm).

Attendance ; We estimated from the amount of tokens taken by Kings Camp there were approximately 300

Email addresses ; We collected 33 email addresses that have now been added to a mailing list

Volunteers ; Inc the 6 councillors that attended we had approximately 10 volunteers helping out

Gains;

- Users groups enjoyed meeting each other – creating more of a ‘community’
- The event attracted mainly families with young children which was positive re showcasing the venue for parties and bringing in a demographic that we see less of.
- Visibility; Lots of people remarked that they hadn’t been in the building for a long time
- Relationship with Kings Camps established who were brilliant
- Anecdotal I noticed an uptick in attendance for classes post the day
- A great deal of exposure gained for comparatively small investment – Expenses were publicity, with ‘in kind’ costs of hall hire and manager’s time. Volunteers did a fabulous job leafleting door to door which would have made a real impact in attendance and awareness raising.

Claire Aug 24