

*Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP*

**MINUTES**

**Monday 20th January 2025**

# PART ONE - PUBLIC

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| 20.01.01 | **Present:** Cllr Keith Scargill (Chair), Cllr Peter Bulmer (Vice Chair), Cllr Julie Felgate, Cllr Rob Herd, Cllr Jeanette McCartan, Cllr Amanda Miller, Cllr Krissie Myler, Cllr Sam Otter, Cllr Amanda Thomas, Cllr Martin Whiteley, Cllr Sian Wilkes, Cllr Steve Collings.  **Apologies:** Cllr John Salt due to illness  **In Attendance:** Ward Cllr Macglashan, PCSO Jamie Carpenter, PC Chris McCue |
| 20.01.02 | **Declarations of Interest:** There were no new declarations of interest. |
| 20.01.03 | **Open Forum:** In attendance was Liz Wilson Lamb from Deewater Grange Care Home in Huntington. A verbal update was given to councillors regarding the facilities on offer at the home, which included a coffee shop, community breakfast, dementia events and other upcoming events. She informed councillors all were most welcome to attend. |
| 20.01.04 | **PCSO Report:**  PCSO Carpenter had circulated his report prior to the meeting, gave a verbal summary and answered questions from Councillors.  PC Chris McCue introduced himself as the new temporary Beat Officer. He answered questions informing councillors he hoped the move would be permanent. |
| 20.01.05 | **Minutes and matters arising:** The minutes of the last parish council meeting on Monday 18th November 2024 were approved as accurate and signed by Cllr Scargill. |
| 20.01.06 | **Public Correspondence:**   * *To consider a request from member of public who does not reside within boundaries of parish and wishes to set up Community Speed watch group in their own area. To facilitate this she has asked for permission to use Great Boughton’s speed monitors for deployment.*   **Decision:** Councillors agreed as speed monitors were funded by the council they should only be used within the parish on Community Speed watch deployments  **Action:** Clerk to update member of public   * *To consider complaint from member of the public regarding Shed Lane. He has requested further cut backs during the year and improved lighting funded by council.*   **Decision:** Councillors agreed that as a cutback was completed in November and as the lane is unadopted it is not the responsibility of the council  **Action:** Clerk to inform member of the public to report issues directly to CWAC .     * *To consider complaint from member of the public regarding fallen tree in Dulverton field. Requesting tree trunk is removed and root hole is filled as they believe it will attract a rat infestation in the coming months.*   **Decision:** Councillors agreed the tree is to remain in the field. There will be an attempt to move the trunk to a more suitable area. The roots to remain in current position.  **Action:** Clerk to update member of the public. |
| 20.01.06 | **Finance:** Cllr Whiteley outlined the recent Governance Meeting whereby the budget for 2025/26 was discussed in detail. As a result of the meeting the recommendation to council was a budget for £118,000 for next financial year with a precept increase no greater than 5%.  Cllr Otter proposed a vote on a budget of £118,000 which was seconded by Cllr McCartan.  Result of vote:  12 For  0 Against  **Action:** Clerk to set budget for 2025/26 at £118,000  Cllr Miller proposed a vote for the precept to be requested at 4.85% (£98,000), seconded by Cllr Felgate.  Result of vote:  12 For  0 Against  **Action:** Clerk to request a precept of 4.85% (£98,000) from CWAC |
| 20.01.08 | **Development Evening:** The clerk’s summary of the evening was presented to Councillors. Following a discussion it was decided a working party would review the development evening. With a view to future actions and recommendations from suggestions at evening.  Cllr Miller, Cllr Myler and Cllr Felgate volunteered to form the group and report to council in due course. |
| 20.01.09 | **JMC Grant:** Cllr Whiteley informed councillors that at the last Governance meeting the JMC grant for an architects brief was recommended for approval.  Cllr Bulmer outlined the development plan for the Caldy Valley Neighbourhood Centre which in the first instance was an architects brief regarding future options.  A lengthy discussion then took place between councillors on a number of topics including future viability of the centre, how any future development is to be funded and future partnership owning of the site.  Cllr Herd proposed a vote on awarding the grant, seconded by Cllr Thomas.  Result of vote:  8 For  4 Against  **Decision:** Grant for £2500 to be awarded to the JMC subject to this sum being matched by partners. |
| 20.01.10 | **Reports from CWAC Ward Cllrs:**  Cllr MacGlashan provided verbal update of following report,  **1.Councillor surgery**  The first Saturday of the month at 10-11am Great Boughton Library and 11-12pm Caldy Valley Neighbourhood Church and Centre; figures to date   * **2023** - June – 2 July – 1 August – n/a * September – 2 (10-12 GB Library) October – 1 November – 3 December – n/a * **2024** January-1 February- 2 March – 1 April- 1 May – 1 June – 2 July -1 September – 2 October-6 November – 1 (cutback) December n/a * **2025** January - 0   **2.Community Events**   * Attended Cestrian Scouts carol service at Viars Cross URC. * Attended Kingsway Christmas Lights switch on * Caldy Valley Cut back – Take 2 – Council officers supported volunteers (inc. 1 representative from Great Boughton Parish Council) to tidy up a section of the road. Sadly factors were against us this year, but nonetheless a good effort and a real difference made.   **3.Boughton Village Shopping**   * Update on the bike rack- site meeting arranged at the existing bike racks near to butchers, with officers and Sanctuary staff. *Council agree to complete some maintenance work on the rack to ensure all 4 stands can be used. Parts of the rack that were swinging or stuck have now been removed.* * 5 replies in total from residents and businesses re: possibility of placing a bench near the planter, in front of the butchers. All positive. *Members Budget to fund the bench. Approved.*   **4.Summary of Casework**   * Tushingham grassed verge and Caldy Valley Rd – Met with resident to discuss and plan to discuss issue further with officers*. Update requested and question asked at Full Council December meeting.* * Continued support to resident on Becketts Lane regarding flooding. *Jetting and CCTV programme planned for over the Summer. Update forwarded to resident.* * Land dispute at the Holkham *– Update - Council has now wrote to properties on 6/12/24. Plan to revisit the site in February 2025.* * SEND issue support * Flooding on corner of Glamis Close due to blocked drains * Tree inspection support near Daniell Ways   **General**   * Ongoing litter picks and ward walks/jogs continue * Visit to Brownies Vicars Cross in honour of Parliament Week * Attended Story house Pantomine Sleeping Beauty * Attended Your Streets Roadshow at Great Boughton Library * Attended Centurion Community Celebration Event * Focus on Member Budget Applications – deadline imminent * Visit to Cathedral to attend Christmas Tree Festival and observe the Lord Mayor’s Christmas Tree * Communication with local school over inconsiderate parking on grassed verges along Green Lane * Communication with PCSO re: stranger danger. *PCSO visited area around local primary school - reassuring presence.* * Bins in Queens Rd Park and in Chester South status. *All bins now have QR codes. I will pursue updating of the ReportIt App to be pursued further in the New Year.* * Severn Trent (ST) Water Resilience project on Sandy Lane continues – further updates available online [stwater.co.uk/in-my-area/planned-improvements/](https://www.stwater.co.uk/in-my-area/planned-improvements/) * Traffic and grit notifications given on Social Media * Follow on Social Media to keep up to date   Facebook – Elizabeth MacGlashan Labour Councillor Great Boughton  Instagram – macglashan.cwac  Twitter / X – ElizabethMacgl1  **Action:** Cllr MacGlashan requested clerk forward correspondence with CWAC relating to concrete bin in Queens Road to enable support in its replacement.  Cllr Collings provided verbal update on following report:   1. Water pipe completed on time, Sandy lane all open and traffic back to normal. 2. Redhouse build had some issues with land slippage when piling, traffic was disrupted, then put under 2 way temporary traffic lights. 3. Training ref suicide prevention. Monday 20th is suicide awareness day. 4. Concerns over the Bowling green, maintenance has been carried out. No decision made yet if the bowling club are staying or moving on. 5. Resident complained about the condition of the Blacon cemetery, awaiting permission passed concerns to Blacon Cllrs. 6. Complaints about gritting, grit doesn’t actually melt the snow, it stops the ground water from freezing, last year 52 gritting runs were completed, in the last cold snap, there have been 32 runs so far, 2 shifts of 48 hours were included in the shift pattern. 7. Bridge consultation ref river dee public exhibition.(see below) 8. Fire in the Sheridan take away. Electrical fault on a 4 month old product, thankfully nobody was hurt, the flat above was evacuated and high pressure fans were used to remove the smoke. 9. We are recommending the grass near Melrose park for this year’s wildflower patch. 10. Lady wants to donate Saxophone to school. Cllr MacGlashan is pursuing this. |
| 20.01.11 | **Committee Reports:** To receive reports from Committees, note decisions made and vote on any recommendations :  **Governance Committee:** Cllr Whiteley informed councillors that the budget for 2025/26 had been discussed at length in the committee meeting on Tuesday 7th January 2025. As the budget and precept had now been set there were no further items to report.    **Service Delivery Committee:** No meeting had taken place since the last full council meeting.  **Strategic Resources Committee:** Cllr Herd stated there were no items to report to council following meeting on Tuesday 3rd December 2024. |
| 20.01.12 | **Planning Applications:**   |  | | --- | | **49 Belgrave Road Great Boughton Chester CH3 5SA** | | **Demolition of existing garage and single storey rear extension and erection of two storey side/rear, and single storey rear extension** | | **24/03555/FUL** |   **Action:** Cllr Whiteley requested the clerk submits concerns regarding the above planning application. In particular, concerns the extension will have a negative impact on neighbours in close proximity, as well as concerns on the overall effect on the nature of the street as any extension will set a precedence.  **Planning Appeal:**  **Notification of a Planning Appeal** - Written Representations  **Site Address:** Boathouse At Dee Banks Great Boughton Chester  **Description of development:** Replacement of existing river chalet premises with new river chalet premises  **Appellant’s name:** Mr Cliff Carlton  **Planning or Enforcement ref:** 23/03724/FUL  **Planning Inspector ref:** APP/A0665/W/24/3357017  **Planning Inspector:**  **Appeal reference:** 25/00003/REF  **Appeal start date:** 9 January 2025  **Comment before:** 13 February 2025  Cllr Collings has requested the original objection to this planning appeal is reiterated,  with additional request that no overnight stays on the premises are permitted.  **Action:** Clerk to submit comments to planning. |
| 20.01.13 | **Clerks Report:** The clerk outlined the actions completed from November 2024 Parish Council meeting and operational updates of last two months. |
| 20.01.14 | **Councillors reports and items for future agenda:**  Cllr Herd requested a budget be discussed for setting up a Youth Council.  **Action:** Clerk to add to next Strategic Resources meeting for consideration.  Cllr Whiteley requested clerk sends a letter of thanks to Severn Trent for their timely completion of the pipe line on Sandy Lane.  **Action:** Clerk to contact Severn Trent as above. |
| 18.11.15 | Date of next meeting:  Monday 17th February 2025    \*All meetings start at 7pm at Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton. |

**AGENDA PART TWO – CONFIDENTIAL**

*Members of the public are asked to leave the meeting at this point.*

*Part Two items are confidential and are defined by the Information Commissioner’s Office as containing personal information, information obtained in confidence and/or sensitive commercial interests*

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