

**Service Delivery Committee**

**6.30pm on Monday 27th January 2025**

**MINUTES**

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| 1 | **Present:** Cllr Steve Collings, Cllr Jeanette McCartan (Chair), Cllr Amanda Miller, Cllr Peter Bulmer and Cllr Amanda Thomas(Entered at point 5)  **In attendance:** Cllr Keith Scargill, Cllr Sam Otter, Iain Huffer (Committee Member) Andrew Davies Clerk  **Apologies:** Cllr Julie Felgate |
| 2 | **Open Forum:** No members of the public present. |
| 3 | **Declarations of Interest:** There were no disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. |
| 4 | **Minutes of previous meeting:** Councillors accepted the minutes of the previous meeting on Monday 4th November 2025 as accurate and were signed by Cllr McCartan. |
| 5 | **Community Buildings:**  **Caldy Valley Neighbourhood Centre**  Cllr Bulmer outlined the plans of the architects brief for Caldy Valley Neighbourhood Centre. This included a vision to have more community events within the building in the future. Cllr Bulmer stated that it is hoped that the Methodist church will match the grant application by JMC from Great Boughton Council.  Cllr Bulmer stated the makeup of the JMC was currently being reviewed and a possible new representative from Great Boughton Council was being considered.  **Vicars Cross Community Centre manager Claire Smith provided a written update of recent events as below:**  **Vicars Cross Community Centre**  **10 Year Anniversary Activity ;**  **Working group**; Cllrs Peter Bulmer and Julie Felgate, Alan Stove, Jane Taylor, John Trimble and Sara Evans.  **Aim** ; to Celebrate and to build awareness of the Community Centre and the activities it hosts.  **Summary**   |  |  | | --- | --- | | **Activity** | **Attendance** | | Young Creatives; Workshops/Exhibition/Performances | 220 | | Well Being Fortnight | 218 | | Open Day | 300 | | Anniversary Party | 50 | | Wellbeing walks | 110 | | Awards Evening | 60 | | Anniversary party | 50 | | **Totals** | **1008** |  * High level of engagement in all events/activities * High level of numbers and engagement of volunteers   **Detail**   * **Memory board ;**   A memory board was designed, built and installed and members of the group visited the archive facility at the library to source past newspaper articles to populate the board. This was refreshed various time and various social media posts encouraged people to come forward with memorabilia.  **Legacy ;** The board remains and can be repurposed   * **Young Creatives project** ( £3125 raised )   2 young early career creatives were commissioned to design a project to interpret what the Community Centre meant to the community past and present.  ***Visual Art project***; Amber Garfield – 5 community workshops and engagement with individuals – leading to an Art Exhibition with over 30 submissions. The launch on 2nd November was attended by approx. 40 people.  **Legacy** ; relationship with Amber established and possible further workshops planned  ***Theatre project***; Keane Harrison – interviewed diverse range of local people and made a play ‘Vicars Crossing’ from the verbatim transcripts. 3 performances (31st Nov 1st Dec ) 130 attended. Feedback was incredible. Both Artists were mentored  **Legacy** ; Relationship with Keane established and Zach Waddington ( community cast member ) has subsequently planned to use the centre to base his rehearsals for his young company for their next shows.   * **Wellbeing Fortnight - May 7th – 17th**   A variety of events that promoted Well Being took place ; Dementia talk, Information station, massage, Coffee mornings, a play ‘Idlib ‘, free classes etc 208 attended  **Legacy** ; This will be repeated in 2025 with £500 from members budget, uptake in classes increased.   * **Open Day - 1ST June**   13 user groups took part and we estimated over 300 people attended – many young families attracted by the activities offered by partners Kingscamps.  **Legacy ;** Heightened awareness of the centre and engagement of user groups and many names added to mailing list.   * **Wellbeing Walks and 10k Walk for 10 yr Anniversary – Monthly walks + 10k walk 30TH June**   1st monthly walk took place 5th March and there were 10 in total. Our target of 30 people took part in the 10k anniversary walk with history and green spaces stops along the way and walkers returned to a buffet lunch.  **Legacy** ; The Monthly walks remain popular and thanks to our volunteer walk leaders will continue in 2025.   * **Parish Council Awards Evening – held at the Community Centre for the 10 Year Anniversary Year – 26th September**   A special Enduring Impact award was given to Ali Hollidale who has been running classes at the Community Centre for 38 years. Over 60 people attended.   * **Anniversary Party – 12th October**   Over 50 people attended - Alumni of the Youth Club and representatives of local groups.  **Legacy for both events above ;** celebrating the achievements so far and reacquainting people with the centre and introducing new people to what the centre has to offer.  (End of update.)  Cllr Miller praised the current performance of the Vicars Cross Community Centre Manager. It was discussed how the skills and knowledge of Claire could be utilised in other areas of the council.  **Decision:** Cllr Bulmer and Clerk Andrew Davies to have an appraisal with Claire to discuss future development.  **Action:** Clerk to arrange date for appraisal. |
| 6 | **Electricity Supply Laundry Corner:** The clerk informed the committee that the cost of the electricity at Laundry corner is expected to increase from £329.39 to approximately £540.00 annually. Following this a discussion took place regarding the use of electricity at the site. It was agreed the electricity was only required for Christmas events.  **Decision:** To establish cost of decommissioning the site. To establish cost of a generator for events.  **Action:** Clerk to contact SSE for decommissioning cost and cost of recommissioning in future. To cost a generator. |
| 7 | **Community Speed Watch:** The clerk informed the council that a member of the public Paul Felgate had kindly volunteered to co-ordinate the Community Speed Watch Group in the future. |
| 8 | **VE Day Celebration:** The committee discussed at length the options around holding a VE day celebration within the community. In general it was felt that a function on Saturday 10th May would be better attended. A discussion took place on the nature of the event to be held.  **Action:** The clerk is to liaise with VXCC manager to establish if the centre is available on 10th May. Advice to be sought from centre manager around commissioning dancers or musicians on the theme and to feedback to committee. |
| 9 | **Council Events:** The committee discussed the following events:  **Easter Egg Hunt**  It was agreed the hunt should take place as normal on Good Friday 18th April 2025. The event will remain in Queens Road Field between hours of 1200-1400.  Decision: Event to only be promoted locally to avoid excessive attendance. Refreshments by third party suppliers to be considered. Display to be created by Great Boughton Parish Council on biodiversity.  **Action:** Clerk to arrange ice cream van and coffee van. Promotion poster to be created and promoted locally. Secure fund raising buckets to be purchased. Roundtable to be contact and attendance requested at event.  Cllr McCartan to look into face painting options.  Cllr Bulmer to create biodiversity display within council gazebo.  **Awards Evening**  The committee discussed last year’s successful awards evening and it was agreed an evening of a similar nature should be arranged for this year. It was agreed the function should take place if possible at Oldfield Primary School provisionally on Wednesday 24th September 2025 between hours of 6.30pm and 8pm.  **Actions:** Clerk to contact head at Oldfield Primary School to check availability.  Cllr’s to consider options for a speaker for the event.  **Carol By Torchlight**  The committee agreed this event should continue. The clerk informed the committee the performers The Sax Pistols had agreed to attend the event as they had already been paid for last years cancelled event. Further actions at a later date.  **Dog Show/Makers Market**  The committee discussed the viability of holding a dog show in place of the Family fun day in the summer possibly in July or August. This option to be further explored in next scheduled meeting.  **Event Whites Meadow**  The committee discussed the option of holding further events in the summer on Whites Meadow. Past events on the site were discussed in particular the limited attendance from members of the public.  **Action:** South Cllrs to be asked to suggest viable options for an event on the site. |
|  | **Update from Councillors:** *Update on ideas from previous meeting*   * *Update from Cllr Miller on textile workshop “Stitch up”.*   Cllr Miller requested an advert be placed on social media for a partner to assist in the setting up and running of a textile workshop in VXCC.  **Action:** Clerk to arrange posts on Facebook and website as above.   * *Update from Cllr Thomas regarding pickleball proposal.*   Cllr Tomas outlined a proposal for a multi purpose sports court at VXCC. It was proposed to recoat the current tarmac followed by a remarking of the court to provide markings for basketball, football and pickleball. A pathway to the sports court would also be required due to the current grassed area being trampled.  **Action:** Cllr Thomas to explore grants for above work. Cllr Thomas to establish cost of the works and report to further meetings. |
|  | **Councillor’s reports and items for future agenda:** No items to report |
| 12 | **Delegated decisions to report to council:** |
| 13 | **Recommendations for council:** |
| 14 | **Date of next meeting:** Monday 10th March 2025 at United Reform Church, Green Lane |