

**Strategic Resources Committee**

**Tuesday 1st April 2025**

**MINUTES**

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| 1 | **Present:** Cllr Sam Otter (Vice chair), Cllr Amanda Miller, Cllr Krissie Myler, Cllr Sam Otter and Cllr Peter Bulmer  **Apologies:** Cllr Rob Herd (Chair) for arriving late, arrived at 6.37pm and resumed Chair role  **In attendance:** Cllr Keith Scargill, Cllr Sian Wilkes, Cllr John Salt (arrived 7.20pm) and Sophia Samuel (Interim Clerk)  **Absent:** Cllr David Flood |
| 2 | **Open Forum:** There were no members of the public present. |
| 3 | **Declarations of Interest:**  None |
| 4 | **Minutes of previous meeting:** Councillors accepted the minutes of the previous meeting on Tuesday 11th February 2025 as accurate and these were signed by Cllr Otter as Chairing until Cllr Herd arrived. |
| 5 | **Asset Report:**   * Cllr Otter informed the Committee that all contractors are due to start work on open spaces this month with Thackeray Drive commencing on Thursday, 3rd April 2025. * Discussion regarding a potential new leak in the flat roof on VXCC which is being investigated at present to see if sink leak or roof leak. Cllr Otter reported that that 3 companies had viewed the flat roof, found it covered in moss and all had different views on what work should be undertaken. At present, none had provided quotes to do the work.   Action: Keep pursuing and arrange new roof companies to view the job and quote. |
| 6 | **Tree Survey:** Cllr Otter has approached 4 firms and received two quotes, both in region of £2,500. Awaiting the next two to return. Council felt that a local firm would be best placed if possible.  **Action:** Cllr Bulmer to ask Dan at Red Squirrel if he has a contact |
| 7 | **VXCC Laptop:** Clerk asked Council to approve spending from the VXCC budget of a maximum of £600 to purchase a new laptop for the VXCC Manager as current one faulty.  **Vote Taken:** Proposed Cllr Miller, Seconded Cllr Myler, All in favour.  **Vote passed.**  **Action:** Clerk to liaise with VXCC Manager to organise purchase of new laptop at suitable date |
| 8 | **Sand at Thackeray Drive:** Cllr Otter provided a quote from Beesley & Fildes Ltd who have tendered for the sand replacement last year and agreed supplier for this year. 5T play and 5T red sand mix at £575 + VAT, Morgan to move the 10T of sand at £250, total £825 + VAT. An alternative idea of 6T of play sand and organising a working party of Malcolm, Cllrs, Clerk and volunteers was suggested to reduce costs. A discussion took place regarding all aspects such as staining, health & safety, cost implications and delivery.  **Vote Taken:** 6T play sand delivered in bags supplied by Beelsey & Fildes and distributed by Malcolm and working party. Proposed Cllr Miller, Seconded Cllr Bulmer, 6 Approve, 1 Abstention.  **Vote passed.**  **Action:** Cllr Otter to arrange 6T of Play Sand, Clerk to organise working party when delivery dates are known. |
| 9 | **Old Laundry Corner Electricity Supply:** Clerk presented a range of options from retaining annual electricity supply for the Christmas lights and Carol Service with a range of quotes. Also, with cancelling supply and hiring a generator for the event only. Due diligence was undertaken as discussion took place over each idea. Most cost effective was seen to be entering a contract with British Gas Lite on fixed term for 3 years at an annual cost.  **Vote Taken:** Proposed Cllr Miller, Seconded Cllr Otter, All in favour.  **Vote passed on the condition that the quote was within £20 of the presented £198 per annum**  **Action:** Clerk to change supplier and secure contract with British Gas Lite. |
| 10 | **Signage at Thackeray Field:** A discussion took place over the signage on Thackeray Drive in light of the dog bite incident that was reported at Parish Council Meeting on 17th March 2025. Currently, the signs are blurred by foliage and some are outdated & faded, plus only on one entry point. Discussion took place regarding the positioning, wording and the impact on public. The agreed wording was, “This is a Sports Field. Please keep dogs to the edge of the field. Owners must keep all dogs under control.” Also to include the Council logo and an image of a dog. 4 signs are required for all entrances: three at pedestrian entrances to be secured on railings and one sign on the lamppost by car park entrance, at a maximum cost of £50 per sign.  **Vote Taken:** Proposed Cllr Herd, Seconded Cllr Bulmer, All in favour.  **Vote passed.**  **Action:** Cllr Otter to arrange with sign provider. |
| 11 | **Councillor’s reports and items for future agenda:**   * Cllr Miller has spoken to Senior Planning at CWaC, and result is Council can have one pole displaying one flag, per building, without planning permission.   **Action:** Cllr Miller will circulate information to all Councillors   * Cllr Salt raised IT issues that were brought to light at Parish Council meeting and suggested they were added to Strategic Resources Committee agenda. Debate regarding AI and IT in general ensued with suggestion that it be discussed at Parish Council Meeting. Suggestion was for an AI talk for 20 minutes before Parish Council Meeting began but unsure which meeting it should fall within. Also, to enquire into what ChALC training is provided.   **Actions**: Clerk to liaise with Chair and Vice Chair to agree on which agenda talk should be placed. Clerk to investigate AI training from ChALC and Scribe. |
| 12 | **Delegated decisions to report to council:**   * VXCC laptop budget agreed at £600 from VXCC account * 6T play sand to be ordered for Thackeray Drive and working party to distribute * Old Laundry Corner electricity supply to be retained with a cheaper fixed contract * 4 signs to be placed at Thackeray Drive to assist with dog control |
| 13 | **Recommendations for council:** No recommendations for council |
| 14 | **Date of next meeting:** Tuesday 10th June 2025 at 6.30pm |