

Dear Councillors 7th April 2025

You are summoned to attend a meeting of Great Boughton Parish Council at **7pm on Monday 14th April 2025** at Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend. Please note that the parish council do not record their council meetings but are aware that outside bodies may do so and may share them publicly; by joining this meeting, you are agreeing to this.

**AGENDA**

# PART ONE - PUBLIC

|  |  |
| --- | --- |
| 14.04.01 | **Attendance and Apologies:** *to* ***note*** *attendance and to* ***receive*** *apologies and to* ***approve*** *reasons for absence.*  |
| 14.04.02 | **Declarations of Interest:** *To* ***receive*** *disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.*  |
| 14.04.03 | **Casual Councillor Vacancy:** *To* ***receive*** *two applications for the role of a co-opted Councillor for the North Ward vacancy and host an open* ***vote*** *to agree co-options.*  |
| 14.04.04 | **Open Forum:** *In accordance with the Councils’ Standing Orders, a period of not exceeding 15 minutes will be put aside at the start of the meeting for members of the public to ask a question or make a statement about any matter relating solely to any function of the Council or to any planning application being considered by the Council. Anyone wishing to ask a question is requested to inform the Clerk before the meeting.* |
| 14.04.05 | **PCSO Report:** *to* ***note*** *a report from PCSO Carpenter* |
| 14.04.06 | **VXCC Manager Report:** *to* ***receive*** *a report from Claire Smith, Vicars Cross Community Centre Manager* |
| 14.04.07 | **Minutes and matters arising:** *To* ***approve*** *the minutes of the last parish council meeting on Monday 17th March 2025 and* ***consider*** *matters arising* |
| 14.04.08 | **Reports from CWaC Ward Cllrs:** *to* ***receive*** *and* ***note*** *any updates from CWaC Ward Councillors* |
| 14.04.09 | **Committee Reports:***to* ***receive*** *reports from Committees,* ***note*** *decisions made and* ***vote*** *on any recommendations –**Strategic Resources Committee – Cllr Herd* |
| 14.04.10 | **Working Party Recommendations:** *to* ***vote*** *on any recommendations from working parties.* |
| 14.04.11 | **Project Updates:** *to* ***note*** *updates on current projects and* ***vote*** *on any actions needed –* 1. *Community Picnic & Easter Egg Hunt – Good Friday, 18th April 2025*
2. *Quotes for Tree Survey presented and to be voted upon*
3. *Suggestion for Little Free Library application at Old Laundry Corner to be voted upon*
 |
| 14.04.12 | **Applications for Grants:** *to* ***consider*** *and* ***vote*** *on any applications for grant funding -*1. *Application received from VXCC for funding to support Wellbeing Fortnight at VXCC*
 |
| 14.04.13 | **Finance:** *To* ***note*** *the Finance Report, including the bank reconciliation at the end of March 2024 and approve any payments that fall outside the Clerk’s delegated authority.* |
| 14.04.14 | ***Planning Applications:***1. *To* ***consider*** *planning applications since 17th March 2025, including any that are received after this agenda has been issued:*

|  |  |  |  |
| --- | --- | --- | --- |
| *Ref No* | *Site Address* | *Proposal* | *Response* |
| *25/00623/FUL* | *4 Moorcroft Court Chester CH3 5JZ* | *Conversion of garage to habitable room with front extension and new porch - Retrospective.* | *11 April 2025* |
| *25/00670/FUL* | *31 Maytree Avenue Great Boughton Chester CH3 5HG* | *Single storey side and rear extension* | *15 April 2025* |
| *25/00617/S73* | *Service Station 2 Vicars Cross Road Great Boughton Chester Cheshire CH3 5NL* | *COU of filling station to retail shop (including removal of canopy & supporting stanchions to provide adequate onsite parking) - Removal of condition 2 (restricting retail use) of permission 6/16950 (amended by 07/1510/S73 and 10/11503/S73) to allow unrestricted use class E of the premises.* | *15 April 2025* |
| *25/00682/FUL* | *24 Heath Lane Great Boughton Chester CH3 5SX* | *Single storey rear extension and replacement rear garage with storage room above.* | *15 April 2025* |
| *25/00738/S73* | *31 Tudor Way Great Boughton Chester CH3 5XQ* | *Variation of condition 2 (plans) of planning application 19/04002/FUL* | *25 April 2025* |

 |
| 14.04.15 | **Annual Meeting of the Parish (Annual Assembly):** *to* ***agree*** *to hold the Annual Meeting of the Parish, as required in law, at 6pm on Monday 19th May, immediately before the Annual Parish Council meeting at 7pm.*  |
| 14.04.16 | **Councillor’s reports and items for future agenda:** *Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making. Please continue to contact the Clerk for her to deal with any issues as and when they arise between meetings.* |
| 14.04.17 | **Date of next meeting:** Monday 19th MayMonday 16th JuneMonday 21st July \*All meetings start at 7pm at Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton. |