

Dear Councillors

You are summoned to attend a meeting of the Governance Committee of Great Boughton Council at **6.30pm on Tuesday 6th May 2025** at Vicars Cross Community Centre, Thackeray Drive (Meeting room off large car park).

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend. Please note that the parish council do not record their council meetings but are aware that outside bodies may do so and may share them publicly, by joining this meeting, you are agreeing to this.

Sophia Samuel

Interim Clerk to the Council

**AGENDA – PART ONE**

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| **1** | **Attendance and apologies:** *To note attendance and accept apologies.* |
| **2** | **Open Forum:** *In accordance with the Councils’ Standing Orders, a period of not exceeding 15 minutes will be put aside at the start of the meeting for members of the public to ask a question or make a statement about any matter relating solely to any function of the Council or to any planning application being considered by the Council. Anyone wishing to ask a question is requested to inform the Clerk before the meeting.* |
| **3** | **Minutes and matters arising:** *To approve the minutes of the last Governance meeting on Tuesday 4th March 2025 and consider matters arising.* |
| **4** | **Declarations of Interest:** *To receive any declarations of interest in items on the agenda.* |
| **5** | **Councillor Vacancy:** *To inform that Notice of Vacancy in the Office of Parish Councillor has been displayed on 14th April 2025.* |
| **6** | **Interim Clerk Contract***: To discuss and vote upon extension to existing* *3 month contract of the Interim Clerk* |
| **7** | **Development Work:** *Cllr Miller to update on progress of working party.* |
| **8** | **Updates to Existing Policies:** *To discuss existing policies and procedures, to consider updates from new Model Standing Orders and Financial Regulations, to discuss adoption of new Policies.* |
| **9** | **Finance:** *To receive an update on finances and note the Annual Governance Return form* |
| **10** | **Councillor’s reports and items for future agenda:** *Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making. Please continue to contact the Clerk for him to deal with any issues as and when they arise between meetings.* |
| **11** | 1. **Delegated decisions to report to council:** 2. **Recommendations for Parish Council:** |