

**Interim Clerk’s Report – for Council Meeting,19th May 2025**

A monthly report to Councillors with updates, information and correspondence relating to matters which do not require a decision and therefore have not been included within the agenda.

**Operational Information:**

**1. Easter Event** – A huge thanks to all the Councillors who attended and made the Easter event such a great success, even in the rain. And a very special thank you to Jeanette for managing the event and Peter who brought back all the wet equipment we used and unloaded and dried it all.

**2. Dee Valley Estate Talk –** We were contacted by the Secretary of the Dee Valler Estate as half of the houses fall within our boundary. They requested a Parish Councillor and Ward Councillor to attend their AGM on 24th April. Very happy to report that Peter Bulmer plus both Ward Councillors attended and Peter provided a Presentation on GBPC.

**3. Playground Sand at Thackeray Drive -** 6 ton of play sand was delivered on 6th May to Thackeray Drive Playground and distributed by a working party group. Thanks to Peter, Amanda and Sian for helping move the equivalent of two female elephants!

**4. Internal Audit –** The accounts and internal procedures were sent to our Internal Auditor in April and a signed Internal Audit report has been received on 13th May.

1. **Replacement Bin at Queens Road Field** – We have given authority for the Council to replace our concrete bin with the black plastic bin and received the invoice which we haven’t paid yet as awaiting the bin to be changed. The Council are waiting for their budgets to be approved and then will instruct the contractor to change it.
2. **Bins on Great Boughton Council Land** – Cllr MacGlashan requested information on each bin delivery on Great Boughton owned land. Update on the bins are listed below. Cllr MacGlashan has requested that the Clerk undertake an exercise to note all QR codes on the bins and that they are on the CWaC app – will be undertaken at later date.

|  |
| --- |
| **Queens Road Field Bins:** |
| ALL the bins on Queens Road field were installed and are owned by CWaC, they were already in place when the field was passed to the parish council way back in the 70's by Chester City Council. The parish council have recently, on behalf of residents, asked CWaC to remove the last existing open concrete bin next to the play area and replace it with a covered one. The parish council have committed to funding that one but CWaC will continue to empty. |
| **Dulverton Avenue:** |
| There is one bin just inside the field entrance off Dulverton Avenue, this was originally a small dog bin and was replaced by the Parish Council with a larger multi-use one in around 2019.  As it replaced an original one owned by CWaC, no service charge was agreed and CWaC continues to empty it. |
| **Old Laundry Corner:** |
| Given to the Parish Council in around 2008 by Redrow Housing, one multi-use bin there installed and owned by CWaC and has always been serviced by them. |
| **Thackeray Drive field and play area:** |
| All bins on site owned and serviced by CWaC.  |
| **Bishops High School on Bachelors Lane (at the request of the school):** |
| The Parish council installed it around 2019 and Bishops High School agreed to service it. Since then, CWaC are servicing it but we do not know if they charge the school or not.  |

1. **Fly tipping on Broadmead –** On 13th May,Maintenance Officer has reported two cases of fly tipping at Broadmead. Both cases have been reported to CW&C, **SS714287026.**
2. **Dog Signs –** The artwork for dog signs at Thackeray Field have been received, 13th May, amends will be sent back and a final design agreed as soon as possible. They are within agreed budget of £50 each.

**Correspondence:**

**1. 47 Dee Banks Correspondence -** A very concerned resident contacted regarding the retrospective planning for a Summer House construction and tree preservation at 47 Dee Banks. Clerk replied, contacting the Ward Councillors for assistance who have investigated and are actively communicating with the resident.

**2. Allotment Green Barrier Clearing -** Two concerned residents contacted the Council regarding the removal of a Green Barrier at the Allotment site. Two new allotment holders have cleared to almost the canal edge of their new allotments. One previous tenant had already done so.

Clerk liaised with the Ward Councillor, Canal & Rivers Trust, read the allotment contracts and viewed the Land Registry Deeds for the Allotment site. There is no green barrier on Council site and according to the Tenancy Agreement, 95% of site has to be either tended or pathed and so the clearing of the sites is legal and encouraged within tenancy document. The information was relayed to both residents by email. Clerk liaised with the allotment Cllrs, Chair and Vice Chair throughout the process.

**3. Fires at Allotment Site –** A resident contacted regarding the fires at the allotment site. Clerk investigated and replied that we would encourage the allotment holder to be mindful of residents, but tenants are permitted to hold safe fires on the allotment site.

**4. Parking at Cherry Grove** – A resident emailed with concerns, Clerk replied that it was out of our boundary but contacted local police, PCSO and Ward Councillors. PC McCue replied that it was already being dealt with by PC Marchkiewicz and Cllr MacGlashan. This information was forwarded to the resident who was grateful for our help.

**5. Disability Access Request for Queens Road** – Frank Aunty emailed to request the Sutherland entrance onto Queens Road Field for an electric wheelchair. It was investigated by Cllrs and is seen to be financially prohibitive. The gateway on Queens Road is wide enough to be a disabled entry point and this information was passed on.

**6. Closed Footpath in front of Old Red House** – An email was received regarding the closed footpath, sent to both Cllr MacGlashan and the Clerk. Clerk reported it to CWaC on behalf of the resident and received a reply that they are actively working with the developers to get it reopened. Response passed to resident.

**7. Request for Double Yellow Lines at two junction points** – A resident emailed due to dangerous parking at Shaftsbury Avenue & Green Lane plus Vicars Cross Road & Norton Lane. Clerk reported both junctions on behalf of the resident to CWaC and contacted Ward Councillors, PCSO and local PC. PC McCue and PCSO Carpenter are actively increasing a presence and will issue waring tickets on illegally parked cars. Clerk received response from CWaC that one junction had been investigated and appropriate action taken, response sent to the resident.

**8. Bird Droppings Causing Health and Safety Issue at Vaughans Lane Swings** – a resident telephoned to report that the swings were unusable due to bird droppings on all the swings and the surrounding ground. Clerk discussed with Chair who advised contacting Maintenance Officer. It was identified as a past problem that had been rectified with reflective tape which was no longer working. A plastic bumped bird deterrent has been placed upon the wooden bar by the Maintenance Officer, with warning stickers, to deter the roosting birds and the swings cleaned. Resident has been written to with update.

**9. Anti-Social Behaviour at Queens Road Field** – A resident telephoned a request for help regarding a group of 12/13 year olds at Josh’s Jumps. Councillors and PCSO was notified and is now actively patrolling. Also, Councillors requested notifying schools – with timing and descriptions it appears the children maybe Bishops not Christleton but both schools have been approached for help with this matter. Christleton replied stating that due to timing of incident it could not be their students, nor do they wear blazers in Summer but Bishops thanked us for the information. A senior staff member has now contacted to ensure that they will be speaking to all students and ensuring behaviour improves.