

10th June 2025

Dear Councillors

You are summoned to attend a **Meeting of Great Boughton Parish Council** at **7pm** on **Monday 16th June 2025** at **Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend. Please note that the parish council do not record their council meetings but are aware that outside bodies may do so and may share them publicly; by joining this meeting, you are agreeing to this.

Sophia Samuel

Interim Clerk

**AGENDA**

# PART ONE - PUBLIC

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| 16.06.01 | **Attendance and Apologies:** *to* ***note*** *attendance, to* ***receive*** *apologies and to* ***approve*** *reasons for absence.* |
| 16.06.02 | **Declarations of Interest:** *To* ***receive*** *disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.* |
| 16.06.03 | **Open Forum:** *In accordance with the Councils’ Standing Orders, a period of not exceeding 15 minutes will be put aside at the start of the meeting for members of the public to ask a question or make a statement about any matter relating solely to any function of the Council or to any planning application being considered by the Council. Anyone wishing to ask a question is requested to inform the Clerk before the meeting.* |
| 16.06.04 | **Minutes and matters arising:** *To* ***approve*** *the minutes of the last parish council meeting on Monday 19th June 2025 and* ***consider*** *matters arising* |
| 16.06.05 | **PCSO Report:** *to* ***note*** *a report from PCSO Carpenter* |
| 16.06.06 | **VXCC Manager Report:** *to* ***note*** *a report from Vicars Cross Community Centre Manager regarding Well Being Fortnight* |
| 16.06.07 | **Committee Reports:***to* ***receive*** *reports from Committees,* ***note*** *decisions made and* ***vote*** *on any recommendations –*  *Service Delivery Committee – Cllr McCartan* |
| 16.06.08 | **Working Party Recommendations:** *to* ***note*** *on any recommendations from working parties.*   1. *Development Working Party* 2. *Staffing Working Party* |
| 16.06.09 | **Queens Road Gate Locking and Unlocking:** *To* ***note*** *information sheet supplied regarding the history & finance and* ***vote*** *on continuing the locking and unlocking the pedestrian gates.* |
| 16.06.10 | **Clerk’s Report:** *To* ***receive*** *a report from the Clerk* |
| 16.06.11 | **Finance:** *To* ***note*** *the Finance Report, including the bank reconciliation at the end of May 2025 and approve any payments that fall outside the Clerk’s delegated authority.* |
| 16.06.12 | ***Planning Applications:***   1. *To* ***consider*** *planning applications since 19th May 2025, including any that are received after this agenda has been issued:*  |  |  |  |  | | --- | --- | --- | --- | | *Ref No* | *Site Address* | *Proposal* | *Response* | | *25/01504/TPO* | *Land Rear of 14 The Holkham The Holkham Chester* | *TX/99/10311/ORD - Large Ash - request to fell* | *12 June 2025* | | *25/01222/FUL* | *Shell Chester Service Station Vicars Cross Road Great Boughton Chester CH3 5NJ* | *Erection of a 3m fence to northern boundary.* | *14 June 2025* | |
| 16.06.13 | **Reports from CWaC Ward Cllrs:** *to* ***receive*** *and* ***note*** *any updates from CWaC Ward Councillors* |
| 16.06.14 | **Councillor’s reports and items for future agenda:** *Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making. Please continue to contact the Clerk for her to deal with any issues as and when they arise between meetings.* |
| 16.06.15 | **Date of next meeting:**  Monday 21st July  \*All meetings start at 7pm at Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton. |