

**SERVICE DELIVERY COMMITTEE**

**3rd June 2025 at Vicars Cross Community Centre**

**Minutes**

|  |  |
| --- | --- |
| 1 | **Present:** Cllr Julie Felgate, Cllr Jeannette McCartan, Cllr Sian Wilkes, Cllr Steve Collings (arrived 7.32pm)**Absent:** Cllr Amy Wainscott**In Attendance:** Cllr Peter Bulmer, Cllr Amanda Miller (left 7.30pm), Cllr Sam Otter, Cllr Keith Scargill, Interim Clerk Sophia Samuel |
| 2  | **Election of Chair and Vice Chair:**  Cllr McCartan nominated by Cllr Felgate and seconded by Cllr Wilkes, all in favour. Cllr McCartan remains Chair of Service Delivery Committee. No members of the committee agreed to take on position of Vice Chair. |
| 3 | **Open Forum:** No members of public present |
| 4 | **Declarations of Interest:** There were no new disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.  |
| 5 | **Minutes of previous meeting: T**he Committee accepted the minutes of the previous meeting on 10th March 2025 and Cllr McCartan signed approval. |
| 6 | **Community Buildings: T**he committee received updates from Caldy Valley Neighbourhood Centre JMC and Vicars Cross Community Centre Vicars Cross Community Centre1. Cllr Bulmer presented the AGM Presentation to the Committee. 30 people in attendance at AGM which went well. Caldy.café is up and running and attracting visitors. GBPC Vision Document for Caldy proposed as future uncertain.
2. Update from VXCC mgr noted by all. Cllr Miller gave update on new VXCC group, Makers & Menders, which is attracting people from out of parish too, very successful start.

Cllr Miller also spoke regarding the formulation of a permanent working party for VXCC for support and consistency in assisting the VXCC mgr with all matters such as maintenance, events etc.  |
| 7 | **United Reform Church 60 years celebration, 28th June, 10.30am-4pm:*** Cllrs in attendance will be Cllrs Felgate, Otter and Miller
* Cllr Otter to collect and return display board for table display from VXCC.
 |
| 8 | **Development Work - Future of Service Delivery Sub Committee:** Cllr Wilkes proposed that the 3-committee structure was not working and to replace Service Delivery Committee with working parties when required. Proposed by Cllr WilkesSeconded by Cllr McCartanVote taken: All in favour – recommendation to be passed to Full Council Cllr Wilkes proposed VXCC have a permanent working party support group:Proposed by Cllr WilkesSeconded by Cllr FelgateVote taken: All in favour - recommendation to be passed to Full Council |
| 9 | **Events**: the committee agreed the following: 1. **James Richards Circus, 7th-17th August:** Clerk to ask Scouts for water for Circus and a banner to be placed on Court.
2. **Great Boughton Awards, Wednesday, 24th Sept 6.30pm – 8pm at Oldfield School**
* Categories: Large & Small Gardens North, Large & Small Gardens South, Unsung Hero, Volunteer of Year, Rising Star (under 16 yrs)
* Speaker confirmed: Jackie Weaver
* Refreshments – Cllr Amanda Miller
1. **Carols at Old Laundry Corner, Friday 6th December**
* Music agreed
* Clerk to contact Cwtch coffee and propose serving free tea, coffee, hot chocolate, mince pies & cookies.

(Cllr Amanda Miller left the meeting 7.30pm)  |
| 10  | **Jumble Trail Grant Request, 20th July at 11-4pm on Boughton Hall Drive**(Cllr Collings joined the meeting, 7.32pm)Cllr McCartan proposed a £60 grant given for free refreshments and leaflets to be printed for Community Event, Jumble Trail. As the grant was proposed in the name of an individual, Council can not grant the request as per policy, payments can only be made to organisations.  |
| 11 | **Councillor’s reports and items for future agenda:** None  |
| 12 | **Delegated decisions to report to council:** 1. **Delegated decisions to report to council:** None

1. **Recommendations for Parish Council:**
* Disbanding Service Delivery Committee and replace with informal working parties when required
* Forming Permanent Working Party in support of VXCC
 |
| 13 | **Date of next meeting:** Tuesday, 7th October at Vicars Cross Community Centre at 6.30pm |