

15th July 2025

Dear Councillors

You are summoned to attend a **Meeting of Great Boughton Parish Council** at **7pm** on **Monday 21st July 2025** at **Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend. Please note that the parish council do not record their council meetings but are aware that outside bodies may do so and may share them publicly; by joining this meeting, you are agreeing to this.

Sophia Samuel

Interim Clerk

**AGENDA**

# PART ONE - PUBLIC

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| 21.07.01 | **Attendance and Apologies:** *to* ***note*** *attendance, to* ***receive*** *apologies and to* ***approve*** *reasons for absence.* |
| 21.07.02 | **Declarations of Interest:** *To* ***receive*** *disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.* |
| 21.07.03 | **Open Forum:** *In accordance with the Councils’ Standing Orders, a period of not exceeding 15 minutes will be put aside at the start of the meeting for members of the public to ask a question or make a statement about any matter relating solely to any function of the Council or to any planning application being considered by the Council. Anyone wishing to ask a question is requested to inform the Clerk before the meeting.* |
| 21.07.04 | **Minutes and matters arising:** *To* ***approve*** *the minutes of the last parish council meeting on Monday 19th June 2025, also the Extraordinary Meeting on 30th June 2025 and* ***consider*** *matters arising* |
| 21.07.05 | **PCSO Report:** *to* ***note*** *a report from PCSO Carpenter* |
| 21.07.06 | **Reports from CWaC Ward Cllrs:** *to* ***receive*** *and* ***note*** *any updates from CWaC Ward Councillors* |
| 21.07.07 | **Committee Reports:***to* ***receive*** *reports from Committees,* ***note*** *decisions made and* ***vote*** *on any recommendations –*  *Staffing Committee Meeting, 14th July 2025 – Cllr Bulmer*  *Policies Adopted: Staff Appraisal Policy, Staff Recruitment Policy, Staff Grievance Policy*  *Terms of Reference amended and adopted* |
| 21.07.08 | **Working Party Recommendations:** *to* ***note*** *on any recommendations from working parties.*   1. *Development Working Party* |
| 21.07.09 | **Queens Road Gate Locking and Unlocking:** *Following last month’s* ***vote*** *to not continue the locking and unlocking the pedestrian gates, discussion regarding notice period.* |
| 21.07.10 | **Clerk’s Report:** *To* ***receive*** *a report from the Clerk* |
| 21.07.11 | **Finance:** *To* ***note*** *the Finance Report for first quarter, including the bank reconciliation at the end of June 2025 and approve any payments that fall outside the Clerk’s delegated authority.* |
| 21.07.12 | **Planning Applications:** *To* ***consider*** *planning applications since 30th June 2025, including any that are received after this agenda has been issued:*   |  |  |  |  | | --- | --- | --- | --- | | *Ref No* | *Site Address* | *Proposal* | *Response* | | *25/01857/FUL* | *7 Braemar Close Great Boughton Chester CH3 5HT* | *Removal of existing single storey rear extension, erection of single and two storey rear extension, garage conversion.* | *6 August 2025* | |
| 21.07.13 | **Local Planning and Local Potential Housing Plan:**  *Cllr Bulmer to provide report, Council to* ***note*** *local plan housing options paper,* ***discuss*** *and* ***vote*** *on recommendation to pay a percentage, split with other local Parish Councils, of the Consultancy fee.* |
| 21.07.14 | **Grounds Maintenance:**  *Cllr Bulmer to provide* ***update*** *on the Current Contractors and* ***recommend*** *a 3-year extension contract is prepared and voted upon in September Parish Council meeting.*  *Also, provide Council with information regarding possible enhancement contractor projects in the Parish, including widening Queens Road Field Path and upgrading small Boules Court at Caldy Valley.* |
| 21.07.15 | **Councillor’s reports and items for future agenda:** E*ach councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*  *Please continue to contact the Clerk for her to deal with any issues as and when they arise between meetings.* |
| 21.07.16 | **Date of next meeting:** *Monday 15th September 2025 – Please note there are no meetings in August*  *\*All meetings start at 7pm at Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton.* |

**AGENDA PART TWO – CONFIDENTIAL**

*Members of the public are asked to leave the meeting at this point.*

*Part Two items are confidential and are defined by the Information Commissioner’s Office as containing personal information, information obtained in confidence and/or sensitive commercial interests*

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| 21.07.17 | **Attendance and Apologies:** *to* ***note*** *attendance, to* ***receive*** *apologies and to* ***approve*** *reasons for absence.* |
| 21.07.18 | **Declarations of Interest:** *To* ***receive*** *disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.* |
| 21.07.19 | **Consideration** *and* **vote** *on proposal regarding Admin Support from* **Staffing Committee Meeting** |
| 21.07.20 | **Date of next meeting:** *Monday 15th September 2025 – Please note there are no meetings in August*  *\*All meetings start at 7pm at Caldy Valley Neighbourhood Centre, Caldy Valley Road, Great Boughton.* |